

On **June 15, 2020**, the Division of Property Management and Construction (DPMC) will electronically randomly select from an appropriate pool of its pre-qualified consultants, a short list of firms who will be invited to submit a Technical and Fee Proposal for the following project:

Project #: P1223-00  
Project Name: New Sanitary Facilities  
Location: Worthington State Forest  
Hardwick Twp., Warren County, NJ

CCE: \$3,500,000

Contact: Bill Mahan  
Phone (609) 292-4234  
Fax (609) 777-1970  
e-mail: [william.mahan@treas.nj.gov](mailto:william.mahan@treas.nj.gov)

In order to be included in the random selection process, a firm must be pre-qualified by the DPMC in the following discipline(s) on or prior to **June 14, 2020**:

Code	Discipline
P001	Architecture

Consultants shall also have in-house capabilities or Sub-Consultants pre-qualified with DPMC in P002 Electrical Engineering, P003 HVAC Engineering, P004 Plumbing Engineering, P005 Civil Engineering, P011 Environmental Engineering and P025 Estimating/Cost Analysis.

**\*\*ATTENTION\*\***

**PRE-REGISTRATION REQUIRED - SEE BELOW FOR INSTRUCTIONS**

The mandatory pre-proposal teleconference (**there will not be a mandatory site visit. The site is open to the public**) is scheduled for June 26, 2020 at 10:00 AM. Consultants are required to **PRE-REGISTER** via email to William Mahan at [william.mahan@treas.nj.gov](mailto:william.mahan@treas.nj.gov) **NO LATER THAN 3PM ON June 23, 2020** if they plan to participate. Failure to pre-register for this teleconference by the date and time specified above will exclude your firm from being permitted to submit a proposal. Consultants will be provided instructions for entering the teleconference at a later date. Only those firms participating in the mandatory pre-proposal teleconference will be permitted to submit a proposal.

Technical Proposals will be evaluated by the Selection Committee based upon the following evaluation criteria:

1. Firm/Team Organization/Sub-Consultants
2. Experience of the Firm, Project Team and Key Team Members
3. Project Approach/Understanding of Project
4. The Firm's Approach to Maintaining the Project Schedule

Pursuant to N.J.A.C. 17:14-1.1 et. seq., this project has been designated as a **Small Business Set-Aside Opportunity**.

**Note:** This contract includes a goal of awarding 25 percent of the total contract value to either a prime or subcontract level. The firm determined to be the lowest responsible bidder must produce copies of approval notice from the Division of Minority & Women Business Development designating the prime or subcontracting firm as a Small Business Enterprise prior to the **award of contract**.

All questions concerning the Small Business Set-Aside Program should be addressed to:

Division of Revenue and Enterprises Services  
Small Business Enterprise  
Department of the Treasury  
33 West State Street, 5th Floor  
P.O. Box 026  
Trenton, NJ 08625-0026  
Phone: 609-292-2146  
[www.state.nj.us/njbusiness/contracting](http://www.state.nj.us/njbusiness/contracting)

If a firm wishes to participate in the selection process for future projects but is not presently pre-qualified by the DPMC, the firm should submit a DPMC 48A, which may be found at [www.state.nj.us/treasury/dpmc](http://www.state.nj.us/treasury/dpmc).

June 8, 2020