

SCOPE OF WORK

Cranberry Lake Boat Ramp Rehabilitation

Cranberry Lake (Morris Canal & Banking)
Byram Township, Sussex County, NJ

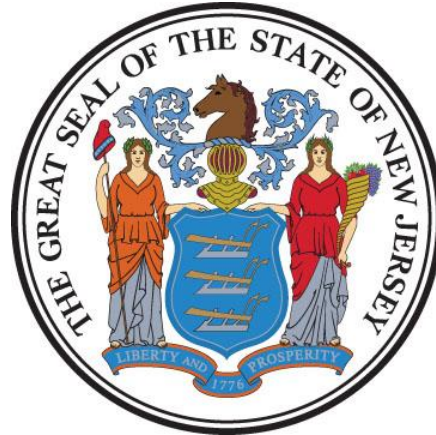
Project No. P1396-00

STATE OF NEW JERSEY

Honorable Mikie Sherrill, Governor
Honorable Dr. Dale G. Caldwell, Lt. Governor

DEPARTMENT OF THE TREASURY

Aaron Binder, State Treasurer



DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION

Thomas A. Edenbaum, Director

Date: June 29, 2026

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I. OBJECTIVE

The objective of this project is to rehabilitate the Cranberry Lake Public Boat Ramp by removing and replacing the existing boat ramp, installing a new barrier free dock, improving the associated parking, and installing the related signage. Cranberry Lake is located in Byram Township in Sussex County.

II. CONSULTANT QUALIFICATIONS

A. CONSULTANT & SUB-CONSULTANT PRE-QUALIFICATIONS

The Consultant shall be a firm pre-qualified with the Division of Property Management & Construction (DPMC) in the following discipline(s):

- **P012 Marine Engineering**

The Consultant shall also have in-house capabilities or Sub-Consultants pre-qualified with DPMC in:

- **P017 Hydrographic Surveying**
- **P025 Estimating/ Cost Analysis**

As well as, **any and all** other Architectural, Engineering and Specialty Disciplines necessary to complete the project as described in this Scope of Work (SOW).

III. PROJECT BUDGET

A. CONSTRUCTION COST ESTIMATE (CCE)

The initial Construction Cost Estimate (CCE) for this project is \$750,000.

The Consultant shall review this Scope of Work and provide a narrative evaluation and analysis of the accuracy of the proposed project CCE in its technical proposal based on its professional experience and opinion.

B. CURRENT WORKING ESTIMATE (CWE)

The Current Working Estimate (CWE) for this project is \$1,171,250.

The CWE includes the construction cost estimate and all consulting, permitting and administrative fees.

The CWE is the client agency's financial budget based on this project Scope of Work and shall not be exceeded during the design and construction phases of the project unless DPMC approves the change after notification from the consultant during the design process and in a revised CWE deliverable.

C. CONSULTANT'S FEES

The construction cost estimate for this project ***shall not*** be used as a basis for the Consultant's design and construction administration fees. The Consultant's fees shall be based on the information contained in this Scope of Work document and the observations made and/or the additional information received during the pre-proposal meeting.

IV. PROJECT SCHEDULE

A. SCOPE OF WORK DESIGN & CONSTRUCTION SCHEDULE

The following schedule identifies the estimated design and construction phases for this project and the estimated durations. The Consultant's proposed design and construction schedule shall be in Gantt chart format and calendar day durations with start and finish dates for each task.

<u>PROJECT PHASE</u>	<u>ESTIMATED DURATION (Calendar Days)</u>
1. Site Access Approvals & Schedule Design Kick-off Meeting	14
2. Schematic Design Phase	42
• <i>Project Team & DPMC Plan/Code Unit Review & Comment</i>	14
3. Design Development Phase	42
• <i>Project Team & DPMC Plan/Code Unit Review & Comment</i>	14
4. Final Design Phase	42
• <i>Project Team & DPMC Plan/Code Unit Review & Approval</i>	14
5. Final Design Re-Submission to Address Comments	7 (See Note)
• <i>Project Team & DPMC Plan/Code Unit Review & Approval</i>	14
6. Permit Application Phase	7
• <i>Issue Plan Release</i>	

7. Bid Phase	42
8. Award Phase	28
9. Construction Phase	120
10. Project Close Out Phase	30

Note: The Final Design Phase is considered complete upon the release of Construction Documents by the DPMC Code Group and/or the Department of Community Affairs (DCA).

B. CONSULTANT’S PROPOSED DESIGN & CONSTRUCTION SCHEDULE

The Consultant shall submit a project design and construction schedule with its technical proposal that is similar in format and detail to the schedule depicted in **Exhibit ‘A.’** The schedule developed by the Consultant shall reflect its recommended project phases, phase activities, and activity durations.

A written narrative shall also be included with the technical proposal explaining the schedule submitted and the reasons why and how it can be completed in the time frame proposed by the Consultant.

This schedule and narrative will be reviewed by the Consultant Selection Committee as part of the evaluation process and will be assigned a score commensurate with clarity and comprehensiveness of the submission.

PROJECT NAME: Cranberry Lake Boat Ramp Rehabilitation
PROJECT LOCATION: Byram Township, Sussex County
PROJECT NO: P1396-00
DATE: June 29, 2026

V. PROJECT SITE LOCATION & TEAM MEMBERS

A. PROJECT SITE ADDRESS

The location of the project site is:

Cranberry Lake
South Shore Road
Byram Township, Sussex County, NJ 07821

GPS Coordinates: 40.952410°N, -74.738917°W

See **Exhibit 'B'** for the project site location map.

B. PROJECT TEAM MEMBER DIRECTORY

The following are the names, addresses, and phone numbers of the Project Team members.

1. DPMC Representative

Name: Troylene Ladner, Project Manager
Address: Division of Property Management & Construction
20 West State Street, 3rd Floor
Trenton, NJ 08608-1206
Phone No: (609) 292-5953
E-Mail: Troylene.Ladner@treas.nj.gov

2. Department of Environmental Protection

Name: Matthew Marziaz
Address: Department of Environmental Protection
275 Freehold-Englishtown Road
Englishtown, NJ 07726
Phone No: (609) 414-4617
E-Mail: Matthew.Marziaz@dep.nj.gov

VI. PROJECT DEFINITION

A. BACKGROUND

Cranberry Lake, a man-made 193-acre lake, is within Byram Township in Sussex County (see **EXHIBIT ‘B’** Project Site Location Map). The lake began as part of the Morris Canal reservoir system in the 1830s. The waterway originally functioned as a controlled water resource to regulate the Morris Canal system and to maintain water levels along the transportation system that connected northern New Jersey’s industrial corridors. The Cranberry Lake industrial waterway developed into a lake community, recreational hub, and resort destination.

The surrounding Cranberry Lake area blends the residential lakefront homes with preserved natural spaces making it a scenic starting point for exploring the lake. The lake is used by local boaters and anglers and provides an easy entry to the lake’s calm waters. There is a three-mile section of the Sussex Branch Trail, part of the northwest Allamuchy Mountain State Park, that runs adjacent to the east area of Cranberry Lake (See **EXHIBIT ‘B’** Project Site). The NJ Department of Environmental Protection manages the park region and maintains the Cranberry Lake Public Boat Ramp.

B. FUNCTIONAL DESCRIPTION OF THE SITE

The Cranberry Lake Public Boat Ramp is located on the north-eastern shoreline of Cranberry Lake (See **EXHIBIT ‘B’** Project Location Map). Access to the lake site is provided from Route 206, where users turn onto South Shore Road to reach the parking and launch areas. The boat ramp serves as the only public access launch point for the lake and accommodates a range of small watercraft, including kayaks, paddleboards, canoes, small motorboats, and personal watercrafts. A designated parking lot is situated immediately south of the entrance. The short access road leading from the parking area to the ramp is part of the Sussex Branch Trail, which is shared by both trail users and boaters accessing the facility (See **EXHIBIT ‘B’** Project Site).

The boat launch area and dock are in poor condition, at the end of their useful life, and require rehabilitation. The launch area is compact with limited maneuvering space for vehicles and trailers. A small pull off area adjacent to the ramp allows users to position and back trailers down the incline. The existing ramp is constructed of articulated concrete block matting (ACM) placed over the embankment and lakebed. At the end of the ramp the ACM terminates at a natural and abrupt drop-off. Boat trailers roll past the end of the matting and their wheels fall into the drop-off making it difficult for vehicles to pull trailers back up the ramp. This area requires attention to improve safety (See **EXHIBIT ‘C’** Photos).

A small, fixed dock is located alongside the ramp. It includes a short gangway and a limited tie up area suitable for temporarily securing a vessel during launching and retrieval operations. Overall, the site is spatially constrained, with minimal staging or storage area, and will require

careful planning to maintain safe public access during construction activities.

To note, the limits of the boat ramp region are integrated into a section of an earthen dam structure (see **Exhibit ‘C’** Photos). Available drawings for the project site shall be provided to the Design Consultant for use as guide. Coordination with NJDEP Dam Safety is required for construction, excavation, and/or modifications that may affect dam stability, drainage, or structural integrity.

The boat ramp and parking are open to the public from sunrise to sunset year-round. Project site closures or temporary arrangements during construction are at the discretion of the Agency and shall be coordinated with the Agency and/or Project Team.

VII. CONSULTANT DESIGN RESPONSIBILITIES

A. CRANBERRY LAKE BOAT RAMP DESIGN REQUIREMENTS

1. General

The Consultant shall provide the Design, Construction Administration, Permitting and Bid/Award services to rehabilitate the Cranberry Lake Public Boat Ramp by removing and replacing the boat ramp, installing (1) barrier free dock, and providing an accessible vehicle route, marked parking spaces, and signage. The Design Consultant shall comply with requirements set by the New Jersey Department of Environmental Protection, Dam Safety, and ADA/Barrier free Accessibility Guidelines.

2. Functional Design Requirements

The Consultant shall meet and coordinate with the NJ Department of Environmental (DEP) Staff and Lake Hopatcong State Park Staff to outline all functional requirements necessary for the design of the new Public Boat Ramp. The Consultant shall conduct and document interviews with DEP, Park Staff, and/or Project Team to identify their requirements and needs.

Below are components and items which shall be included but not limited to in the design:

- Demolish and remove the existing boat ramp, gangway, and dock.
- Build a new ADA/Barrier free boat ramp, gangway and dock.
- Considerations of adding kayak launchers to the new dock.
- Provide ADA/Barrier free parking area and driveway.
- Improve the launch access area and vehicle/trailer traffic flow/turning operations.
- Signage for the new boat ramp and parking area.

3. Demolition

The Consultant shall include within the design documents all required select demolition. A note shall be added that states all materials including equipment, debris, rubbish, etc. shall be removed as they accumulate and not stored on site.

The Consultant shall provide a site location map on the drawing cover sheet that identifies the vehicular travel routes from major highways to the project construction site and the approved access roads to the contractor's worksite staging area. The drawings shall identify the approved location of dumpsters, vehicle parking, boat trailers, construction equipment etc. and specify any safety and/or security measures required in those areas. The Consultant shall identify any required construction barriers or other measures to be taken to protect equipment and personnel from construction dirt, dust, and provide safety during any demolition and construction work.

4. New Boat Ramp

The Consultant shall produce the design and specifications for a new boat ramp that maintains a consistent grade without a sudden drop-off and facilitate safe, efficient access for boaters entering and exiting the water. The Consultant shall provide calculations to confirm the correct degree of inclination needed for the new ramp. The Consultant shall determine the foundation and depth for the new ramp. The design shall include all necessary provisions for controlling soil erosion around the ramp.

5. New Dock

The Consultant shall provide the design and specifications for a new dock system. The design shall include a new boarding dock, gangway, and all necessary fasteners, railings, supports, and waler systems. The Consultant shall determine the appropriate materials and types of fasteners to be used.

The new dock and access shall be fully Barrier Free/ADA compliant. Kayak launchers shall be included in the design if requested by DEP and Park Staff and if feasible. The Consultant shall meet with and coordinate with DEP and Park Staff to select all decking materials and finishes.

6. New Parking & Access

The Consultant shall prepare the design and technical specifications for ADA/Barrier Free compliant vehicle parking, spaces, and boat-trailer access areas. The design shall incorporate associated signage and all elements necessary to meet current ADA Accessibility/Barrier Free Guidelines. The Consultant shall delineate and label all ingress and egress routes for vehicles and trailers and ensure that sufficient maneuvering space is provided for safe operation. The Consultant shall meet with and coordinate efforts alongside DEP and Park Staff to establish the range of trailer sizes anticipated for use at the launch.

7. Contractor Staging Area

Construction documents shall include Agency approved staging area by the Project Team indicating the location where the contractor can store debris, materials, tools and equipment.

8. Survey Requirements

The Consultant shall determine whether any additional surveys are required (i.e. boundary site survey, site topography, or cultural resource surveys etc..) for the successful completion of this project. All original documents shall be returned to the provider at the completion of the project.

B. DESIGN MEETINGS & PRESENTATIONS

1. Design Meetings

Conduct the appropriate number of review meetings with the Project Team members during each design phase of the project so they may determine if the project meets their requirements, question any aspect of the contract deliverables, and make changes where appropriate. The Consultant shall describe the philosophy and process used in the development of the design criteria and the various alternatives considered to meet the project objectives. Selected studies, sketches, cost estimates, schedules, and other relevant information shall be presented to support the design solutions proposed. Special considerations shall also be addressed such as: contractor site access limitations, utility shutdowns and switchover coordination, phased construction and schedule requirements, security restrictions, available swing space, material and equipment delivery dates, etc.

It shall also be the responsibility of the Consultant to arrange and require all critical Sub-Consultants to be in attendance at the design review meetings.

Record the minutes of each design meeting and distribute within three (3) calendar days to all attendees and those persons specified to be on the distribution list by the Project Manager.

2. Design Presentations

The minimum number of design presentations required for each phase of this project is identified below for reference:

Schematic Phase: One (1) oral presentation at phase completion.

Design Development Phase: One (1) oral presentation at phase completion.

Final Design Phase: One (1) oral presentation at phase completion.

C. EXISTING DOCUMENTATION

Copies of the following documents will be provided to each Consulting firm at the pre-proposal meeting to assist in the bidding process.

- DBC No. P618-00 Cranberry Lake Dam Rehabilitation, Sept. 15, 1993, Woodward-Clyde Consultants
- DPMC Project No. P0767-00: Cranberry Lake Dam Rehabilitation, 12/1998, Converse Consultants East

Review these documents and any additional information that may be provided at a later date such as reports, studies, surveys, equipment manuals, as-built drawings, etc. The State does not attest to the accuracy of the information provided and accepts no responsibility for the consequences of errors by the use of any information and material contained in the documentation provided. It shall be the responsibility of the Consultant to verify the contents and assume full responsibility for any determination or conclusion drawn from the material used. If the information provided is insufficient, the Consultant shall take the appropriate actions necessary to obtain the additional information required.

All original documentation shall be returned to the provider at the completion of the project.

VIII. PERMITS & APPROVALS

A. NJ UNIFORM CONSTRUCTION CODE PERMIT

The project construction documents must comply with the latest adopted edition of the NJ Uniform Construction Code (NJUCC).

The latest NJUCC Adopted Codes and Standards can be found at:

<https://www.nj.gov/dca/codes/codreg/ucc.shtml>

The Consultant shall complete the NJUCC permit application and all applicable technical sub-code sections with all technical site data required. The Agent section of the application and certification section of the building sub-code section shall be signed. These documents shall be forwarded to the DPMC Project Manager.

The following information should be provided for the permit application and technical sections to be submitted:

PROJECT NAME: Cranberry Lake Boat Ramp Rehabilitation
PROJECT LOCATION: Byram Township, Sussex County
PROJECT NO: P1396-00
DATE: June 29, 2026

Ownership in Fee:

Department of Environmental Protection
501 East State Street
Trenton, 08625

Proposed work site:

Cranberry Lake (Morris Canal & Banking)

Work site location:

Cranberry Lake
South Shore Road
Byram Township, Sussex County, NJ 07821
Block 331 Lot 2

The county MUST be listed in the address.

The Consultant may obtain copies of all NJUCC permit applications at the following website:

<https://www.nj.gov/dca/codes/resources/constructionpermitforms.shtml>

All other required project permits shall be obtained and paid for by the Consultant in accordance with the procedures described in Paragraph VIII.B.

1. Prior Approval Certification Letters

The issuance of a construction permit for this project may be contingent upon acquiring various “prior approvals” as defined by N.J.A.C. 5:23-1.4. It is the Consultant’s responsibility to determine which prior approvals, if any, are required. The Consultant shall submit a general certification letter to the DPMC Plan & Code Review Unit Manager during the Permit Phase of this project that certifies all required prior approvals have been obtained.

In addition to the general certification letter discussed above, the following specific prior approval certification letters, where applicable, shall be submitted by the Consultant to the DPMC Plan & Code Review Unit Manager: Soil Erosion & Sediment Control; Water & Sewer Treatment Works Approval; Coastal Areas Facilities Review; Compliance of Underground Storage Tank Systems with N.J.A.C. 7:14B; Pinelands Commission; Highlands Council; Well Construction and Maintenance; Sealing of Abandoned Wells with N.J.A.C. 7:9D; Certification that all utilities have been disconnected from structures to be demolished; Board of Health Approval for Potable Water Wells; Health Department Approval for Septic Systems; and Notification to Adjoining Property Owners with N.J.A.C. 5:23-2.17(c). It shall be noted that in accordance with N.J.A.C. 5:23-2.15(a)5, a permit cannot be issued until the letter(s) of certification is received.

2. Multi-building or Multi-site Permits

A project that involves many buildings and/or sites requires that a separate permit shall be issued for each building or site. The Consultant must determine the construction cost estimate for *each* building and/or site location and submit that amount where indicated on the permit application.

3. Special Inspections

In accordance with the requirements of the NJUCC N.J.A.C. 5:23-2.20(b), Bulletin 03-5 and Chapter 17 of the International Building Code, the Consultant shall be responsible for the coordination of all special inspections during the construction phase of the project.

Bulletin 03-5 can be found at:

https://www.nj.gov/dca/codes/publications/pdf_bulletins/b_03_5.pdf

a. Definition

Special inspections are defined as an independent verification by a certified special inspector for **Class I buildings and smoke control systems in any class building**. The special inspector is to be independent from the contractor and responsible to the Consultant so that there is no possible conflict of interest.

Special inspectors shall be certified in accordance with the requirements in the NJUCC.

b. Responsibilities

The Consultant shall submit with the permit application, a list of special inspections and the agencies or special inspectors that will be responsible to carry out the inspections required for the project. The list shall be a separate document, on letter head, signed and sealed.

B. OTHER REGULATORY AGENCY PERMITS, CERTIFICATES AND APPROVALS

The Consultant shall identify and obtain all other State Regulatory Agency permits, certificates, and approvals that will govern and affect the work described in this Scope of Work. An itemized list of these permits, certificates, and approvals shall be included with the Consultant's Technical Proposal and the total amount of the application fees should be entered in the Fee Proposal line item entitled, **"Permit Fee Allowance."**

The Consultant may refer to the DPMC "Procedures for Architects and Engineers Manual," Paragraph **"9. REGULATORY AGENCY APPROVALS"** which presents a compendium of State permits, certificates, and approvals that may be required for this project.

The Consultant shall determine the appropriate phase of the project to submit the permit application(s) in order to meet the approved project milestone dates.

Where reference to an established industry standard is made, it shall be understood to mean the most recent edition of the standard unless otherwise noted. If an industry standard is found to be revoked, or should the standard have undergone substantial change or revision from the time that the Scope of Work was developed, the Consultant shall comply with the most recent edition of the standard.

IX. BIDDING AND CONTRACT AWARD RESPONSIBILITIES

The Bidding and Contract Award Phase commences with receipt of the required permits, UCC plan release and verification that funding is in place for construction. The Consultant shall refer to the DPMC “Procedures for Architects and Engineers Manual”, Paragraph “17. BIDDING AND CONTRACT AWARD” for all requirements for this phase available at <https://www.nj.gov/treasury/dpmc/Assets/Files/ProceduresforArchitectsandEngineers.pdf>.

X. CONSTRUCTION ADMINISTRATION RESPONSIBILITIES

The A/E and their sub-consultants shall, unless otherwise specified in the project specific Scope of Work, provide site administration during the construction of the project. The services required of such site administration shall include, but shall not be limited to, attend and chair the pre-construction meeting, conduct weekly field observations, attend and chair regularly scheduled bi-weekly job meetings, review/approve shop drawings, submittals, and respond to RFI’s.

The Consultant shall refer to the DPMC “Procedures for Architects and Engineers Manual”, Paragraph “18. CONSTRUCTION PHASE” for all construction administration requirements available at <https://www.nj.gov/treasury/dpmc/Assets/Files/ProceduresforArchitectsandEngineers.pdf>.

XI. PROJECT CLOSE-OUT PHASE

The DPMC Project Manager has the full responsibility for the planning, scheduling, and execution of project close-out activities. The A/E is responsible to cooperate with the DPMC Project Manager in the planning, scheduling, and execution of project close-out activities. The Consultant shall refer to the DPMC “Procedures for Architects and Engineers Manual”, Paragraph “19. PROJECT CLOSE-OUT PHASE” for all requirements available at <https://www.nj.gov/treasury/dpmc/Assets/Files/ProceduresforArchitectsandEngineers.pdf>.

XII. ALLOWANCES

A. PERMIT FEE ALLOWANCE

The Consultant shall obtain and pay for all of the project permits in accordance with the guidelines identified below.

1. Permits

The Consultant shall determine the various permits, certificates, and approvals required to complete this project.

2. Permit Costs

The Consultant shall estimate the application fee costs for all of the required project permits, certificates, and approvals (excluding the NJUCC permit) and include that amount in its fee proposal line item entitled **“Permit Fee Allowance.”** A breakdown of each permit and application fee shall be attached to the fee proposal for reference.

NOTE: The NJUCC permit is excluded since it will be paid for by the State.

3. Applications

The Consultant shall complete and submit all permit applications to the appropriate permitting authorities and the costs shall be paid from the Consultant’s permit fee allowance. A copy of the application(s) and the original permit(s) obtained by the Consultant shall be given to the DPMC Project Manager for distribution during construction.

4. Consultant Fee

The Consultant shall determine what is required to complete and submit the permit applications, obtain supporting documentation, attend meetings, etc., and include the total cost in the base bid of its fee proposal.

Any funds remaining in the permit allowance will be returned to the State at the close of the project.

PROJECT NAME: Cranberry Lake Boat Ramp Rehabilitation
PROJECT LOCATION: Byram Township, Sussex County
PROJECT NO: P1396-00
DATE: June 29, 2026

XIII. SOW SIGNATURE APPROVAL SHEET

This Scope of Work shall not be considered a valid document unless all signatures appear in each designated area below.

The client agency approval signature on this page indicates that they have reviewed the design criteria and construction schedule described in this project Scope of Work (including the subsequent contract deliverables and exhibits) and verifies that the work will not conflict with the existing or future construction activities of other projects at the site.

SOW PREPARED BY: Alison F. Gottlieb 6/29/2026
ALISON F. GOTTLIEB, PROJECT MANAGER DATE
DPMC PROJECT PLANNING & INITIATION

SOW APPROVED BY: James Wright 6/29/2026
JAMES WRIGHT, MANAGER DATE
DPMC PROJECT PLANNING & INITIATION

SOW APPROVED BY: Matthew Marziaz 6/30/2026
MATTHEW MARZIAZ, PROJECT MANAGER DATE
DEPARTMENT OF ENVIRONMENTAL PROTECTION

SOW APPROVED BY: Troylene Ladner 6-30-2026
TROYLENE LADNER, PROJECT MANAGER DATE
DPMC PROJECT MANAGEMENT GROUP

SOW APPROVED BY: Jeanette M. Barnard 7.20.26
JEANETTE M. BARNARD, DEPUTY DIRECTOR DATE
DIV PROPERTY MGT & CONSTRUCTION

XIV. CONTRACT DELIVERABLES

The following are checklists listing the Contract Deliverables that are required at the completion of each phase of this project. The Consultant shall refer to the DPMC publication entitled “Procedures for Architects and Engineers,” 3.0 Edition, dated September 2022 available at <https://www.nj.gov/treasury/dPMC/Assets/Files/ProceduresforArchitectsandEngineers.pdf> for a detailed description of the deliverables required for each submission item listed. References to the applicable paragraphs of the “Procedures for Architects and Engineers” are provided.

Note that the Deliverables Checklist may include submission items that are “S.O.W. Specific Requirements.” These requirements will be defined in the project specific scope of work and included on the deliverables checklist.

This project includes the following phases with the deliverables noted as “Required by S.O.W” on the Deliverables Checklist:

SCHEMATIC DESIGN PHASE;

DESIGN DEVELOPMENT PHASE;

FINAL DESIGN PHASE;

PERMIT APPLICATION PHASE;

BIDDING AND CONTRACT AWARD;

CONSTRUCTION PHASE; and

PROJECT CLOSE-OUT PHASE

XV. EXHIBITS

- A. SAMPLE PROJECT SCHEDULE FORMAT**
- B. PROJECT SITE LOCATION MAP**
- C. PHOTOS**

END OF SCOPE OF WORK

Deliverables Checklist Schematic Design Phase

A/E Name: _____

A/E Manual Reference	Submission Item	Required by S.O.W.		Previously Submitted		Enclosed	
		Yes	No	Yes	No	Yes	No
13.4.1.	A/E Statement of Site Visit						
13.4.2.	Narrative Description of Project						
13.4.3.	Building Code Information Questionnaire						
13.4.4.	Space Analysis						
13.4.5.	Special Features						
13.4.6.	Catalog Cuts						
13.4.7.	Site Evaluation						
13.4.8.	Subsurface Investigation						
13.4.9.	Surveys						
13.4.10.	Arts Inclusion						
13.4.11.	Design Rendering						
13.4.12.	Regulatory Approvals						
13.4.13.	Utility Availability						
13.4.14.	Drawings (6 Sets)						
13.4.15.	Specifications (6 Sets)						
13.4.16.	Current Working Estimate/Cost Analysis in CSI Format						
13.4.17.	Project Schedule						
13.4.18.	Formal Presentation						
13.4.19.	Scope of Work Compliance Statement						
13.4.20.	Schematic Design Phase Deliverables Checklist						
S.O.W. Reference	S.O.W. Specific Requirements						

This checklist shall be completed by the Design Consultant and included as the cover sheet of this submission to document to the DPMC the status of all the deliverables required by the project specific Scope of Work.

Consultant Signature

Date

Deliverables Checklist Design Development Phase

A/E Name: _____

A/E Manual Reference	Submission Item	Required by S.O.W.		Previously Submitted		Enclosed	
		Yes	No	Yes	No	Yes	No
14.4.1.	A/E Statement of Site Visit						
14.4.2.	Narrative Description of Project						
14.4.3.	Building Code Information Questionnaire						
14.4.4.	Space Analysis						
14.4.5.	Special Features						
14.4.6.	Catalog Cuts						
14.4.7.	Site Evaluation						
14.4.8.	Subsurface Investigation						
14.4.9.	Surveys						
14.4.10.	Arts Inclusion						
14.4.11.	Design Rendering						
14.4.12.	Regulatory Approvals						
14.4.13.	Utility Availability						
14.4.14.	Drawings (6 Sets)						
14.4.15.	Specifications (6 Sets)						
14.4.16.	Current Working Estimate/Cost Analysis in CSI Format						
14.4.17.	Project Schedule						
14.4.18.	Formal Presentation						
14.4.19.	Plan Review/Scope of Work Compliance Statement						
14.4.20.	Design development Phase Deliverables Checklist						
S.O.W. Reference	S.O.W. Specific Requirements						

This checklist shall be completed by the Design Consultant and included as the cover sheet of this submission to document to the DPMC the status of all the deliverables required by the project specific Scope of Work.

Consultant Signature

Date

Deliverables Checklist Final Design Phase

A/E Name: _____

A/E Manual Reference	Submission Item	Required by S.O.W.		Previously Submitted		Enclosed	
		Yes	No	Yes	No	Yes	No
15.4.1.	A/E Statement of Site Visit						
15.4.2.	Narrative Description of Project						
15.4.3.	Building Code Information Questionnaire						
15.4.4.	Space Analysis						
15.4.5.	Special Features						
15.4.6.	Catalog Cuts						
15.4.7.	Site Evaluation						
15.4.8.	Subsurface Investigation						
15.4.9.	Surveys						
15.4.10.	Arts Inclusion						
15.4.11.	Design Rendering						
15.4.12.	Regulatory Approvals						
15.4.13.	Utility Availability						
15.4.14.	Drawings (6 Sets)						
15.4.15.	Specifications (6 Sets)						
15.4.16.	Current Working Estimate/Cost Analysis in CSI Format						
15.4.17.	Project Schedule						
15.4.18.	Formal Presentation						
15.4.19.	Plan Review/Scope of Work Compliance Statement						
15.4.20.	Final Design Phase Deliverables Checklist						
S.O.W. Reference	S.O.W. Specific Requirements						

This checklist shall be completed by the Design Consultant and included as the cover sheet of this submission to document to the DPMC the status of all the deliverables required by the project specific Scope of Work.

Consultant Signature

Date

[illegible]

Date _____

[illegible]

Date

A/E Name: _____

[illegible]

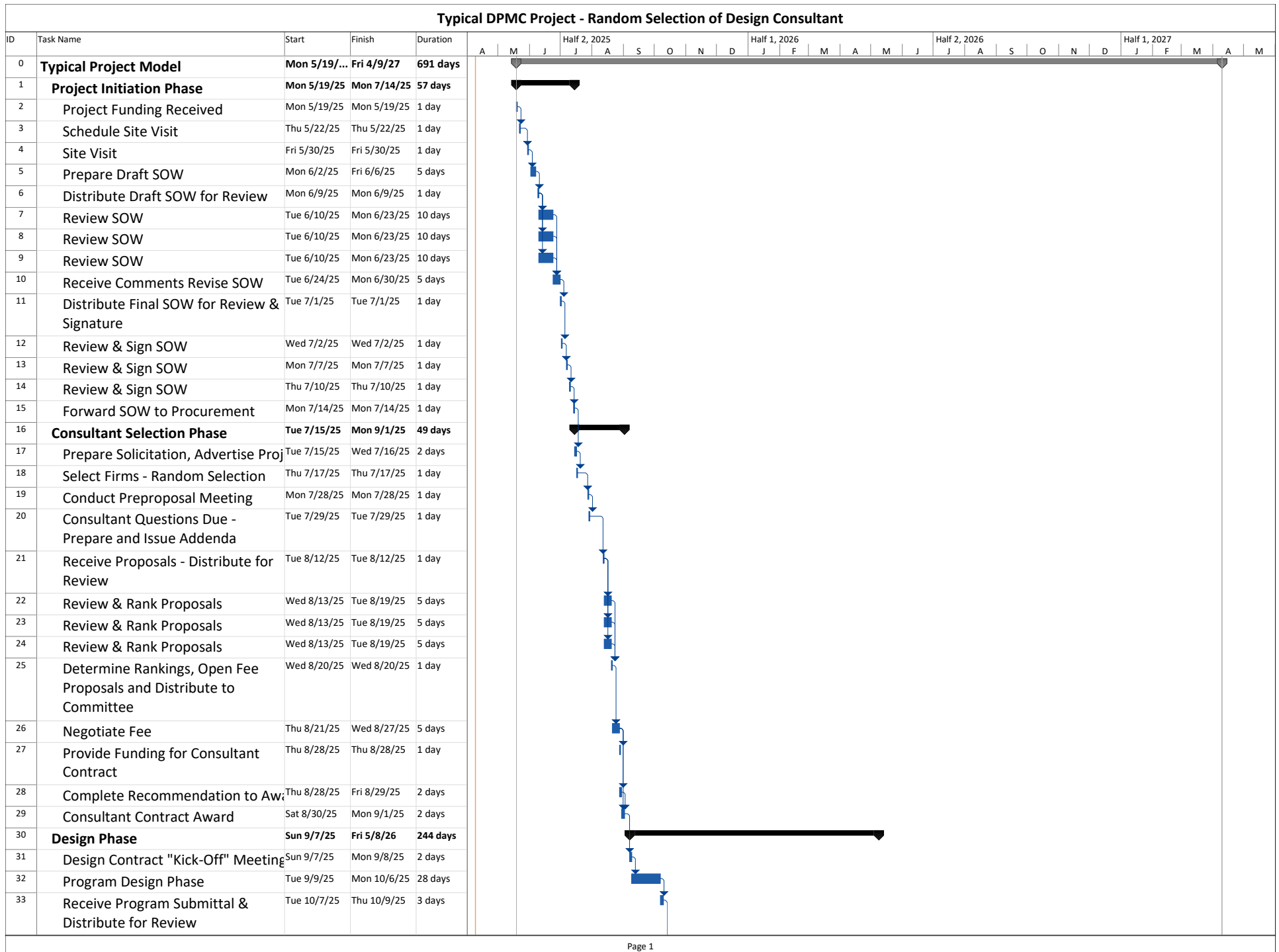
This checklist shall be completed by the Design Consultant and included as the cover sheet of this submission to document to the DPMC the status of all the deliverables required by the project specific Scope of Work.

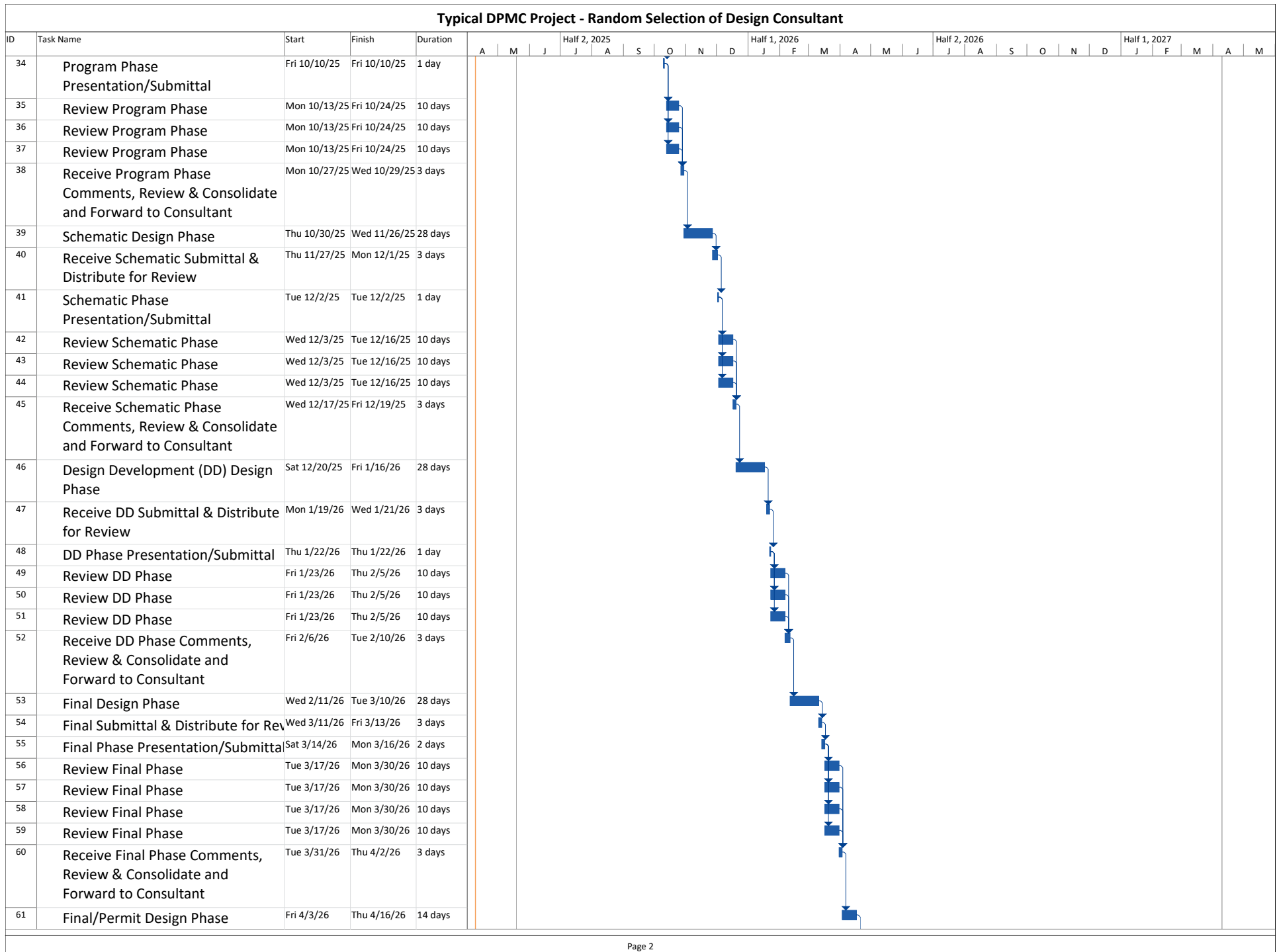
Consultant Signature

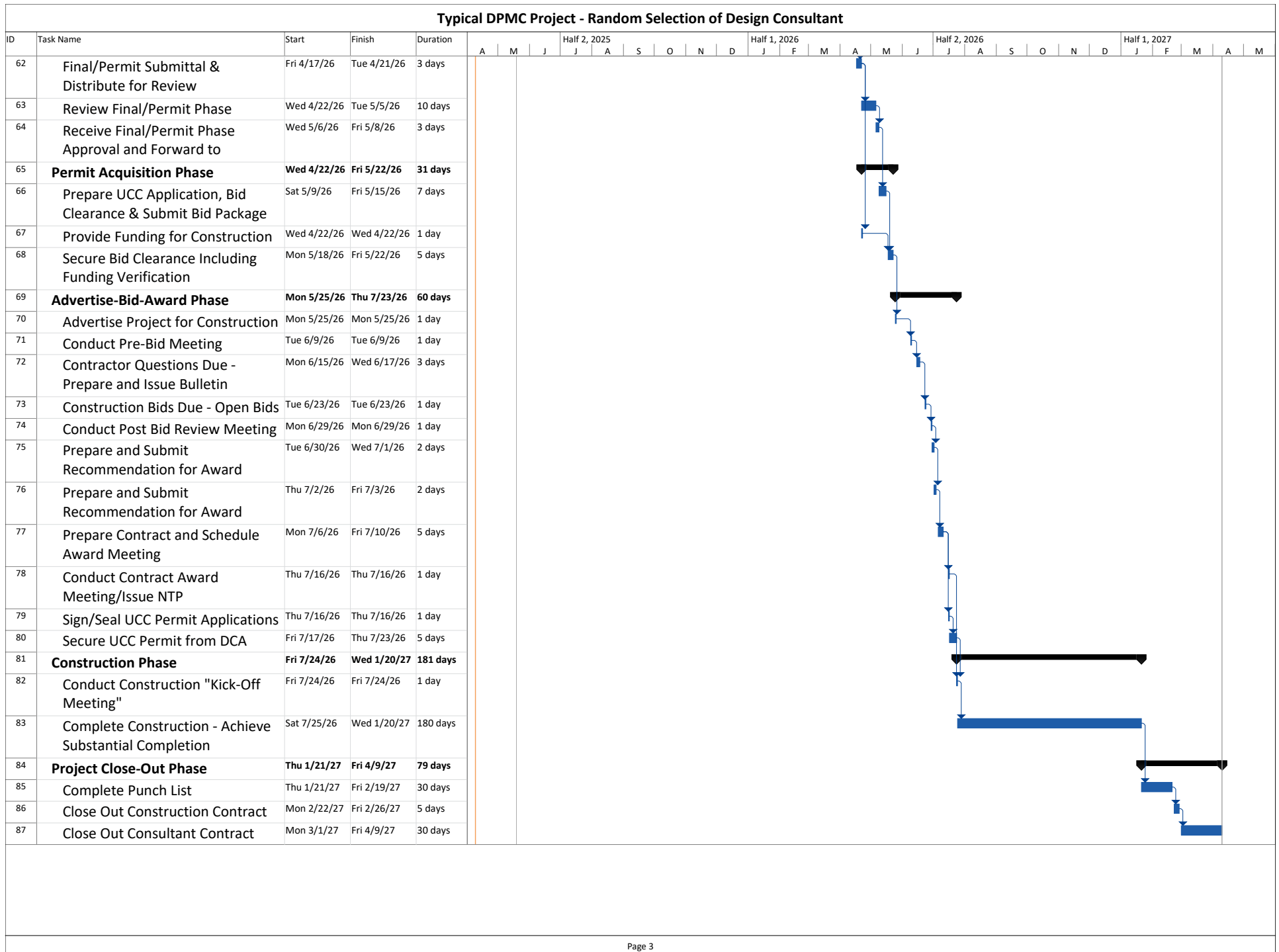
Date _____

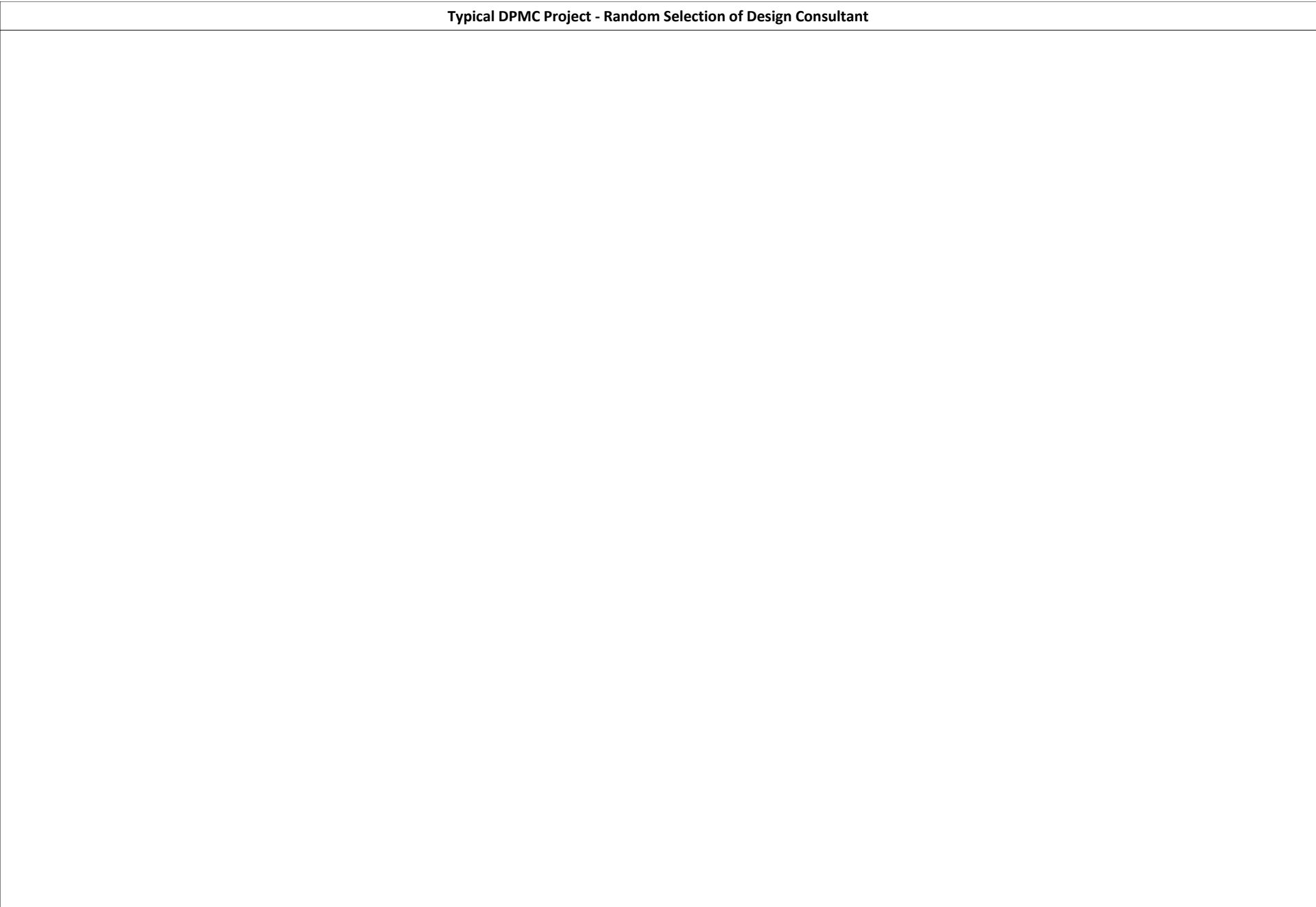
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Date _____







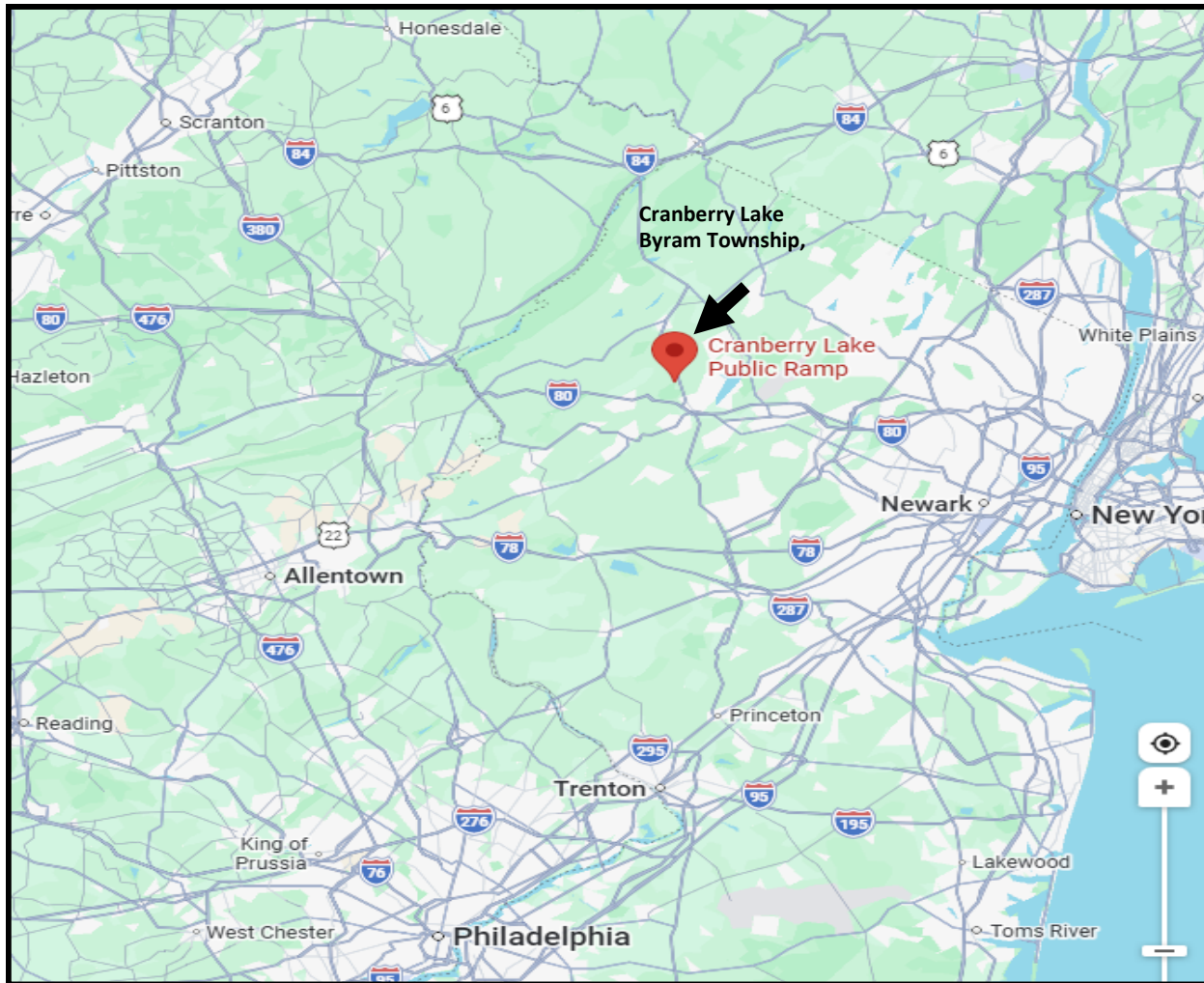


Project: Typical Project Model
Date: Wed 4/9/25

Task		Summary		External Milestone		Inactive Summary		Manual Summary Rollup		Finish-only		Deadline
Split		Project Summary		Inactive Task		Manual Task		Manual Summary		Deadline		Progress
Milestone		External Tasks		Inactive Milestone		Duration-only		Start-only		Progress		

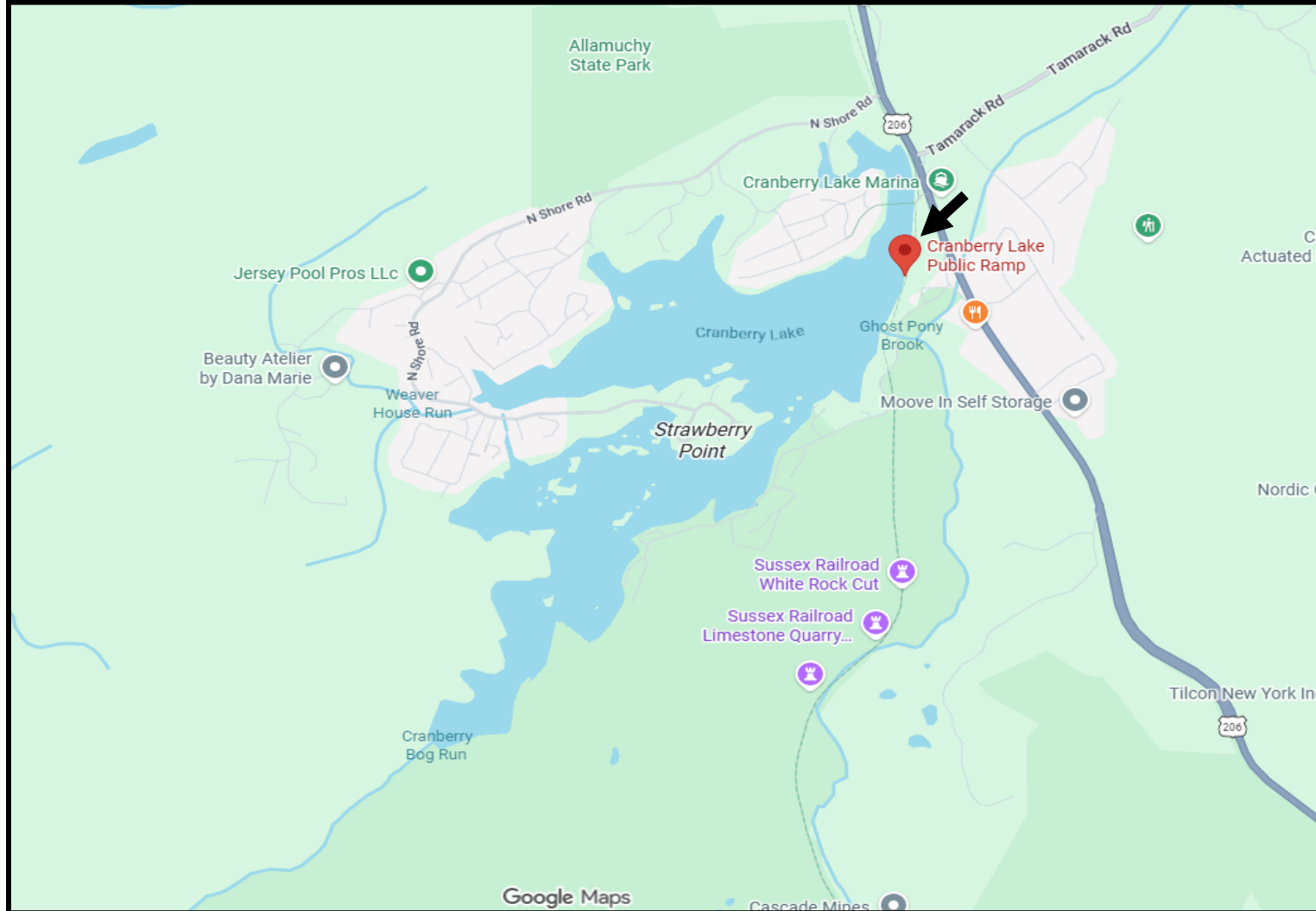
EXHIBIT 'A'

Cranberry Lake Public Boat Ramp



Project Site Location Map
Cranberry Lake (Morris Canal & Banking)
EXHIBIT 'B'

Cranberry Lake Public Boat Ramp



Project Location Map
Cranberry Lake (Morris Canal & Banking)
EXHIBIT 'B'

Cranberry Lake Public Boat



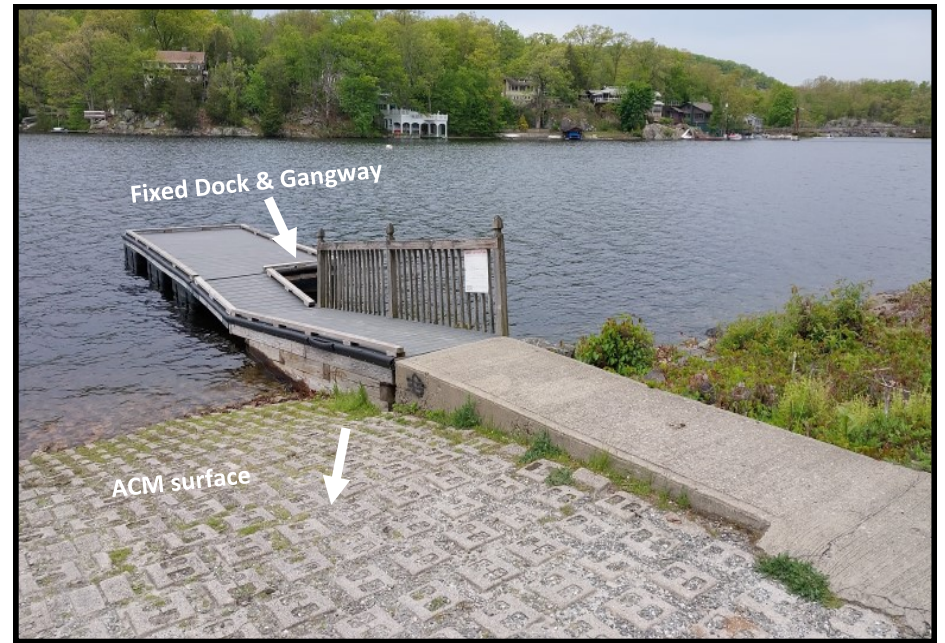
Project Site Cranberry Lake (Morris Canal & Banking) **EXHIBIT 'B'**

Cranberry Lake Public Boat Ramp



Photos
Cranberry Lake (Morris Canal & Banking)
EXHIBIT 'C'

Cranberry Lake Public Boat Ramp



Photos

Cranberry Lake (Morris Canal & Banking)

EXHIBIT 'C'