On **November 24, 2026,** the Division of Property Management and Construction (DPMC) will electronically randomly select from an appropriate pool of its pre-qualified consultants, a short list of firms who will be invited to submit a Technical and Fee Proposal for the following project:

Project #:	P1399-00 SBE Set-Aside
Project Name:	Parking Lot Expansion
Location:	Green Bank Facility Washington Township, Burlington County, NJ
CCE:	$315,000.00
Contact:	Rafaella Tavares Phone (609) 943-5415 Fax (609) 777-1970 E-mail: rafaella.tavares@treas.nj.gov

In order to be included in the random selection process, a firm must be pre-qualified by the DPMC in the following discipline(s) on or prior to **November 23, 2026.**

Code	**Discipline**
P005	Civil Engineering

The consultant shall also have in-house capabilities or Sub-Consultants pre-qualified with DPMC in **P013 Landscape Design.**

As well as, any and all other Architectural, Engineering and Specialty Disciplines necessary to complete the project as described in this Scope of Work (SOW). If a firm includes a discipline in its proposal that was not specifically listed in the SOW, but is a discipline for which there is a DPMC prequalification, then that work must be undertaken by a firm that is DPMC prequalified in said discipline. Any firm that is required by this Scope of Work to be prequalified must be prequalified in the required disciplines by the Technical Proposal due date. Where a specialty discipline, which is defined as a discipline that the DPMC does not prequalify, is proposed, the firm must have a valid NJ Business Registration (verifiable on the Division of Revenue website) by the Technical Proposal due date.

A list of Pre-Qualified Consultants/Sub-Consultants are available at the following Web site: https://www.nj.gov/treasury/dpmc/consult_search.shtml

The mandatory pre-proposal meeting/site visit is scheduled for **Tuesday, December 15, 2026, at 10:00 AM**. Consultants shall meet at Green Bank Facility – 2434 County Road 563 – Egg Harbor City, Washington Township, Burlington County, NJ 08215. (Rain or Shine.) Only those firms attending the mandatory pre-proposal meeting will be permitted to submit a proposal**.**

Technical Proposals will be evaluated by the Selection Committee based upon the following evaluation criteria:

1. Firm/Team Organization/Sub-Consultants
2. Experience of the Firm, Project Team and Key Team Members
3. Project Approach/Understanding of Project
4. The Firm's Approach to Maintaining the Project Schedule

Pursuant to N.J.A.C. 17:13-1.1 et. seq., this project has been designated as a **Small Business Set-Aside Opportunity**.

NOTE: THIS CONTRACT INCLUDES A GOAL OF AWARDING 25 PERCENT OF THE TOTAL CONTRACT VALUE TO EITHER A PRIME OR SUBCONTRACT LEVEL. THE CONSULTANT SELECTED FOR AWARD MUST PRODUCE COPIES OF NOTICE(S) FROM THE DIVISION OF MINORITY & WOMEN BUSINESS DEVELOPMENT DESIGNATING THE PRIME OR SUBCONTRACTING FIRM(S) AS AN APPROVED SMALL BUSINESS ENTERPRISE AND DOCUMENT THEIR TEAM'S SBE PARTICIPATION **PRIOR TO THE AWARD OF A CONTRACT**.

All questions concerning the Small Business Set-Aside Program should be addressed to:

Division of Revenue and Enterprises Services
Small Business Enterprise
Department of the Treasury
33 West State Street, 5th Floor
P.O. Box 026
Trenton, NJ 08625-0026
Phone: 609-292-2146
www.state.nj.us/njbusiness/contracting

If a firm wishes to participate in the selection process for future projects but is not presently pre-qualified by the DPMC, the firm should submit a DPMC 48A, which may be found at www.state.nj.us/treasury/dpmc.

Date Advertised: November 17, 2026