

On **May 28, 2020**, the Division of Property Management and Construction (DPMC) will electronically randomly select from an appropriate pool of its pre-qualified consultants, a short list of firms who will be invited to submit a Technical and Fee Proposal for the following project:

Project #:	T0631-00
Project Name:	New Septic System Installation
Location:	NJDOT Branchville Maintenance Yard Frankford Twp., Sussex County, NJ
CCE:	\$220,000
Contact:	Bill Mahan Phone (609) 292-4234 Fax (609) 777-1970 e-mail: <a href="mailto:william.mahan@treas.nj.gov">william.mahan@treas.nj.gov</a>

In order to be included in the random selection process, a firm must be pre-qualified by the DPMC in the following discipline(s) on or prior to **May 27, 2020**:

Code	Discipline
P006	Sanitary Engineering

Consultants shall also have in-house capabilities or Sub-Consultants pre-qualified with DPMC in P011 Environmental Engineering.

**\*\*ATTENTION\*\***

**PRE-REGISTRATION REQUIRED - SEE BELOW FOR INSTRUCTIONS**

The mandatory pre-proposal teleconference (**there will not be a mandatory site visit – details to possibly view the site will be provide on the teleconference**) is scheduled for June 10, 2020 at 10:00 AM. Consultants are required to **PRE-REGISTER** via email to William Mahan at [william.mahan@treas.nj.gov](mailto:william.mahan@treas.nj.gov) **NO LATER THAN 3PM ON June 8, 2020** if they plan to participate. Failure to pre-register for this teleconference by the date and time specified above will exclude your firm from being permitted to submit a proposal. Consultants will be provided instructions for entering the teleconference at a later date. Only those firms participating in the mandatory pre-proposal teleconference will be permitted to submit a proposal.

Technical Proposals will be evaluated by the Selection Committee based upon the following evaluation criteria:

1. Firm/Team Organization/Sub-Consultants
2. Experience of the Firm, Project Team and Key Team Members
3. Project Approach/Understanding of Project
4. The Firm's Approach to Maintaining the Project Schedule

If a firm wishes to participate in the selection process for future projects but is not presently pre-qualified by the DPMC, the firm should submit a DPMC 48A, which may be found at [www.state.nj.us/treasury/dpmc](http://www.state.nj.us/treasury/dpmc).

May 21, 2020