

Project #A1322-01 Edna Mahan / Hunterdon Developmental Solar PPA

Bulletin B

Revised 2020-6-11

STATE OF NEW JERSEY DEPARTMENT OF TREASURY  
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION  
PO BOX 034, TRENTON, NJ 08625-0034

PROJECT#: A1322-01 Edna Mahan / Hunterdon Developmental Solar PPA

A/E: Mott MacDonald

DATE: August 28, 2020

### BULLETIN B

Bidder must acknowledge receipt of this Bulletin on bid form in the space provided therefor.

This Bulletin is issued for the purpose of amending certain requirements of the original Contract Documents, as noted hereinafter, and is hereby made part of and incorporated in full force as part of the Contract Documents. Unless specifically noted or specified hereinafter, all work shall comply with the applicable provisions of the Contract Documents.

- A) Attached Meeting Minutes from Mandatory Virtual Pre-Bid Meeting dated August 25, 2020.
- B) A mandatory walkthrough has been scheduled for **Friday, September 4, 2020 at 9am**. All Vendors have submitted names of attendees in advance. All parties will meet in the parking area at the entrance to the Edna Mahan Correctional Facility on Friday, September 4, 2020 at 9AM.
  - a. Areas to visit include all areas available for solar development identified on the drawing GA-001 Rev D (including car port areas), proposed electrical tie-in location, interconnection paths, main electric meter location EMCF and any meters on HDC side.
- C) Due to the scheduling of the mandatory walk through, the deadline for questions has been extended to Wednesday, September 9, 2020 at 4:30pm to provide time for questions following the site visit. All questions are to be emailed as identified in the pre-bid minutes.

END OF BULLETIN B

**T3104 SOLAR PPA MINI-BID**  
**MANDATORY VIRTUAL PRE-BID MINUTES**  
**Date: 8/25/20**

**Project # A1322-01**

Edna Mahan Correctional Facility & Hunterdon Developmental Center Solar PPA

**1) Introductions:**

- a. Anthony Mazzella chaired the meeting.
- b. The Project Number is 'A1322-01'. For clarity of how this process has been set up, all DPMC mini-bids for this contract shall have the A1322 designation with each site engagement having its own suffix. This -01 project is the first DPMC mini-bid being performed using this DPP contract.
- c. Mandatory Pre-Bid Meeting Agenda was shared on the screen.

**2) Administrative Items:**

- A roll call was performed and T3104 vendors represented included (one name required):

<b>VENDOR</b>	<b>Representative</b>
Advanced Solar Products, Inc.	Kathleen Vandegrift
Constellation NewEnergy, Inc.	Rob Rabe
DG Clean Energy Solutions, LLC	Sebastian Jano
Ezenergy NJ LLC	James Brown
Forefront Power, LLC	Robert Lyman
HESP Solar LLC	Susan Brodie
Marina Energy LLC	Fred Rohs
Onyx Development Group, LLC	John Cannon
Sol CES Projects, LLC	Miles Braxton
Sunlight General Credit LLC	William Zachary
SunPower Corporation Systems	Bradley Dakake
Wampole-Miller, Inc	Joe Marrone

- Nothing said here or during the site visit(s) is a part of the contract unless specifically issued in writing by Bulletin.
- Minutes of this meeting & participation listing from roll call will be distributed as part of a Bulletin along with other info that may be required including answers to all Bidders' Questions.
- Bid is **based on price and other factors utilizing Exhibit 2 – Bid Evaluation Tool** found in the T3104 DPP contract on NJSTART.
- **All Bidders must be in the Pool#3 - North Region – Some or All Non-US Materials Vendor Price Sheet. All US Materials Mandate is NOT required for DPMC Mini-Bid Engagements.**
- **All Bidders must name DPMC Pre-qualified Design Consultants at the time of the post bid interview. Links of pre-qualified consultants (1) and how to become prequalified (2):**
  1. [https://www.nj.gov/treasury/dpmc/consult\\_search.shtml](https://www.nj.gov/treasury/dpmc/consult_search.shtml)
  2. [https://www.nj.gov/treasury/dpmc/consultant\\_overview.shtml](https://www.nj.gov/treasury/dpmc/consultant_overview.shtml)
- **Review Bid Proposal Form:** Do not leave any blanks – share screen proposal form
  - Reviewed Bid proposal form in detail
  - Escalation fixed term of contract
  - Post bid vendor will provide breakdown of new total rate.
- **Bids Due: 10/8/20 by 2:00 pm** at 33 West State Street, Trenton

..... Unless modified by Bulletin

  - i) **If bid is mailed** through the US Postal Service the address is:

Division of Property Management and Construction  
PO Box 034  
Trenton, NJ 08625-0034
  - ii) **If bid is delivered by delivery service** (UPS, FedEx, etc.) the physical address is:

Division Of property Management and Construction  
33 West State Street, 9<sup>th</sup> Floor  
Trenton, NJ 08608
- **Contract Terms:**

- The construction phase, as described in the T3104 definitions, shall not exceed 365 days.
- Liquidated damages are not applicable to this procurement, per 5.14 of the T3104 contract. Actual damages associated with failure to perform within the construction phase duration identified or a shortfall realized in the proposed energy production, may be assessed.
- Bid Bond is \$10,000.00 and must be provided with bid proposal form by bid due date.

➤ **Post Bid Review with Apparent Low bidder:**

- Bids will be received and logged in by DPMC procurement. Due to the complexity in reviewing the bids, they will NOT be read aloud. Procurement will open and log in the information for the file. After logging in, the bids will be forwarded to the DPMC Energy Group. Evaluation utilizing the Exhibit 2 tool will take place and the prospective best value Vendor will be called and scheduled for a post bid interview. The interview is expected to be **within 2 weeks** from the bid opening date. Once notified for the interview, the vendor will immediately (within 3 days of notification) forward the schematic plan with all necessary supporting calculations to support their bid.

- **Additional Questions after today’s meeting**

- *E-mail - [anthony.mazzellair@treas.nj.gov](mailto:anthony.mazzellair@treas.nj.gov)*

- **no later than: 9/1/20 by 4:30 pm** (*post meeting note - see extension in bulletin*)

- **Questions in ‘WORD’ format preferred**

- No verbal questions or phone calls to DPMC, client or engineer
- Responses will be made to all via Bulletin(s) and posted on web-site. Notification will be sent to all vendors when bulletin is posted and a response is requested to verify receipt. Note that the bulletin(s) needs to be identified / filled in on your bid proposal form.

**4) Project Description - Comments from DPMC Consultant – Mott MacDonald Evaluation**

- Mike Buday provided brief description of project while looking at GA-001 drawing on the screen.

**5) Client Comments: Facilities Management Representatives**

- Security Requirements for the Facility/Grounds

- NJDOC & DHS reminded the vendors to reference the Bulletin A attachments associated with security and access requirements.
- All employees working for the prime contractor must wear a uniform / safety shirt for quick identification while working on site.
- NJDOC has requested lighting along fence areas adjacent to the prison grounds. The details for area impacted and the extent of the lighting will be provided in a future bulletin.

**6) Bidder Question and Answer Session**

- Due to 30+ people on the virtual pre-bid call, any attempts at questions should be in writing and will be addressed via bulletin. To be productive a request for a question during the meeting may be made via the chat and then called upon by meeting chair. That question must be followed up in writing and formal response will be provided in the bulletin.
- Question asked regarding Bid Bond - What should the owner's name be on the bid bond? - This question will be answered with others in a future bulletin.

**7) All information associated with this Mini-Bid...Plans, Specifications and Bid Proposals web-site:**

- a. [https://www.state.nj.us/treasury/dpmc/contract\\_project\\_adv.shtml](https://www.state.nj.us/treasury/dpmc/contract_project_adv.shtml)

**8) SITE VISIT** - To be scheduled. Vendors need to provide the names of the individuals who will be attending the site visit and availability. The names and availability need to be e-mailed to Anthony Mazzella asap (would like to have by end of day tomorrow) to decide on the date for visit (majority) and generate the list of attendees to the agencies. *(Post Meeting Note – Mandatory Site Visit scheduled Friday, Sept 4, 2020 at 9am. See Bulletin B)*

**END OF MEETING**