

# **New Jersey Public Broadcasting Authority**

## **Meeting of the EO 122 Evaluation Committee**

May 31, 2017 at 3:00 p.m.

New Jersey Public Broadcasting Authority  
Conference Room and by Conference Call  
25 S. Stockton Street  
Trenton, NJ 08608

### **MINUTES**

Anthony Della Pelle, Chair, Presiding

Minutes of the meeting of the New Jersey Public Broadcasting Authority (“NJPBA” or “Authority”) EO 122 Evaluation Committee (the “Committee”) held at the New Jersey Public Broadcasting Authority Conference Room, 25 South Stockton Street, Trenton, New Jersey, 08608, and by Conference Call on Wednesday, May 31, 2017, at 3:03 p.m.

#### **1. CALL TO ORDER, OPEN PUBLIC MEETINGS ACT STATEMENT AND ROLL CALL**

Chair of the NJPBA EO 122 Evaluation Committee, Mr. Anthony Della Pelle, called the meeting to order. Chair Della Pelle read the Open Public Meetings Act statement as follows: “In accordance with the provisions of the Open Public Meetings Act of the State of New Jersey, notice of this meeting has been filed with the Office of the Secretary of State, has been posted on the appropriate bulletin boards maintained for such purposes by the Authority, and distributed by press release to two daily newspapers in New Jersey. Notice was made in advance of this meeting.”

Chair Della Pelle then requested a roll call. NJPBA EO 122 Evaluation Committee Members present and participating at the meeting were Anthony Della Pelle, Chair (*via phone*); Guy Tassi (*via phone*); Christopher Mathews (*via phone*); and Matthew Hoban (*via phone*). Also present were William Hanna, Deputy Attorney General (*via phone*); John Blair, NJPBA Executive Director; Nichol Gee, NJPBA Assistant Chief of Office Services (*taking minutes*); and one member of the public.

After the roll call, Mr. Blair stated that he was present only to facilitate the start of the meeting, and that in accordance with Executive Order No. 122 (McGreevey 2004), he was exiting the meeting. Mr. Blair said that Ms. Gee would stay to take the minutes. Mr. Blair left the room at 3:05 p.m.

**2. RESOLUTION APPROVING THE MINUTES OF THE JULY 30, 2013 EO 122 EVALUATION COMMITTEE MEETING**

Chair Della Pelle asked for a motion to approve a Resolution Approving the Minutes of the July 30, 2013 EO 122 Evaluation Committee Meeting. Mr. Tassi made a motion to approve the Resolution. Mr. Mathews seconded the motion. Chair Della Pelle asked if there were any changes to the minutes. No changes were indicated. Chair Della Pelle asked for a voice vote to approve the Resolution Approving the Minutes of the July 30, 2013 EO 122 Evaluation Committee Meeting. The motion was voted upon and approved unanimously.

**3. RESOLUTION RECOMMENDING THE ENGAGEMENT OF AN INDEPENDENT AUDITOR TO THE AUDIT COMMITTEE**

**RESOLUTION RECOMMENDING THE ENGAGEMENT OF AN INDEPENDENT AUDITOR TO THE AUDIT COMMITTEE**

**WHEREAS**, the New Jersey Public Broadcasting Authority (the “Authority”) was created pursuant to the New Jersey Public Broadcasting Authority Act of 1968, L. 1968, c. 405, as amended (the “Original Act”), including by the New Jersey Public Broadcasting System Transfer Act, L. 2010, c. 104 (the “Transfer Act,” and together with the Original Act, the “Act”); and

**WHEREAS**, the EO 122 Evaluation Committee established pursuant to Article IX, Section 2 of the By-Laws of the Authority and in accordance with the requirements of Executive Order No. 122 (McGreevey 2004) (“EO 122”) has reviewed the “Request for Quote for Independent Audit Services” for the retention of an independent auditor for the Authority (the “RFP”);

**WHEREAS**, the Authority received responses from one (1) firm to provide services as the independent auditor to the Authority;

**WHEREAS**, the EO 122 Evaluation Committee has reviewed the proposal submitted to the Authority by the firm seeking to provide independent auditor services to the Authority;

**WHEREAS**, the EO 122 Evaluation Committee recommends the engagement of Mercadien, P.C. to provide independent auditor services to the Authority based on the EO 122 Evaluation Committee’s review of the proposal submitted to the Authority; and

**WHEREAS**, the EO 122 Evaluation Committee, in accordance with EO 122, wishes to recommend to the Authority’s Audit Committee that Mercadien, P.C. be engaged by the Authority to provide independent auditor services to the Authority in accordance with the terms of the response submitted by Mercadien, P.C. to the RFP.

**NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE  
EO 122 EVALUATION COMMITTEE OF THE NEW JERSEY PUBLIC  
BROADCASTING AUTHORITY AS FOLLOWS:**

1. The EO 122 Committee hereby recommends to the Authority's Audit Committee that the firm of Mercadien, P.C. be engaged by the Authority to provide independent auditor services to the Authority in accordance with terms of the response submitted by Mercadien, P.C. to the RFP.
2. This resolution shall take effect immediately in accordance with the Act.

Chair Della Pelle asked for a motion to approve a Resolution Recommending the Engagement of an Independent Auditor to the Audit Committee. Mr. Mathews made a motion to approve the resolution. Mr. Hoban seconded the motion. Chair Della Pelle asked for a roll call vote to approve Resolution Recommending the Engagement of an Independent Auditor to the Audit Committee. The motion was voted upon and approved unanimously.

**4. ADJOURNMENT**

Chair Della Pelle asked if there was any other business the Committee needed to discuss. The Members demurred. Chair Della Pelle thanked everyone for their participation and asked for a motion to adjourn. Mr. Tassi made a motion to adjourn the meeting. Mr. Mathews seconded the motion. The motion was voted upon and approved unanimously. The meeting was adjourned at 3:07 p.m.