

New Jersey Public Broadcasting Authority

Meeting of the EO 122 Evaluation Committee

May 2, 2018 at 1:30 p.m.

New Jersey Public Broadcasting Authority
Conference Room and by Conference Call
25 S. Stockton Street
Trenton, NJ 08608

MINUTES

Michael DeCheser, Chair, Presiding

Minutes of the meeting of the New Jersey Public Broadcasting Authority (“NJPBA” or “Authority”) EO 122 Evaluation Committee (the “Committee”) held at the New Jersey Public Broadcasting Authority Conference Room, 25 South Stockton Street, Trenton, New Jersey, 08608, and by Conference Call on Wednesday, May 2, 2018, at 1:37 p.m.

1. CALL TO ORDER, OPEN PUBLIC MEETINGS ACT STATEMENT AND ROLL CALL

Chair of the NJPBA EO 122 Evaluation Committee, Mr. Michael DeCheser, called the meeting to order. Chair DeCheser read the Open Public Meetings Act statement as follows: In accordance with the provisions of the Open Public Meetings Act of the State of New Jersey, notice of this meeting has been filed with the Office of the Secretary of State, has been posted on the appropriate bulletin boards maintained for such purposes by the Authority, and distributed by press release to two daily newspapers in New Jersey. Notice was made in advance of this meeting.

Chair DeCheser then requested a roll call. NJPBA EO 122 Evaluation Committee Members present and participating at the meeting were Michael DeCheser, Chair (*via phone*); Matthew Hoban (*via phone*); and Christopher Mathews (*via phone*). Also present and participating were Kavin K. Mistry, Assistant Attorney General; Melissa Bayly, Deputy Attorney General; Craig Ambrose, Assistant Counsel, Governor’s Authorities Unit (*via phone*); and Nichol R. Gee, Assistant Chief of Office Services, NJPBA (*taking minutes*).

2. RESOLUTION APPROVING THE MINUTES OF MAY 31, 2017 EO 122 EVALUATION COMMITTEE MEETING

**RESOLUTION APPROVING THE MINUTES
OF THE MAY 31, 2017 EO 122 EVALUATION COMMITTEE MEETING**

WHEREAS, the New Jersey Public Broadcasting Authority (the “Authority”) was created pursuant to the New Jersey Public Broadcasting Authority Act of 1968, L. 1968, c. 405, as amended (the “Original Act”), including by the New Jersey Public Broadcasting System Transfer Act, L. 2010, c. 104 (the “Transfer Act,” and together with the Original Act, the “Act”); and

WHEREAS, the Members of the EO 122 Evaluation Committee established pursuant to Article IX, Section 2 of the By-Laws of the Authority and in accordance with the requirements of Executive Order No. 122 (McGreevey 2004) (“EO 122”) desire to approve the minutes of the May 31, 2017 meeting of the EO 122 Evaluation Committee, attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE EO 122 EVALUATION COMMITTEE OF THE NEW JERSEY PUBLIC BROADCASTING AUTHORITY AS FOLLOWS:

1. The Members of the EO 122 Evaluation Committee hereby approve the minutes of the May 31, 2017 meeting of the EO 122 Evaluation Committee.
2. This resolution shall take effect immediately in accordance with the Act.

Chair DeCheser asked for a motion to approve a Resolution Approving the Minutes of the May 31, 2017 EO 122 Evaluation Committee Meeting. Mr. Mathews made a motion to approve the resolution. Mr. Hoban seconded the motion. Chair DeCheser asked for a voice vote. The motion to approve the Resolution Approving the Minutes of the May 31, 2017 EO 122 Evaluation Committee Meeting was voted upon and approved unanimously.

3. RESOLUTION APPROVING THE REQUEST FOR QUOTE FOR INDEPENDENT AUDIT SERVICES

**RESOLUTION APPROVING THE REQUEST FOR QUOTE
FOR INDEPENDENT AUDIT SERVICES**

WHEREAS, the New Jersey Public Broadcasting Authority (the “Authority”) was created pursuant to the New Jersey Public Broadcasting Authority Act of 1968, L. 1968, c. 405, as amended (the “Original Act”), including by the New Jersey Public Broadcasting System Transfer Act, L. 2010, c. 104 (the “Transfer Act,” and together with the Original Act, the “Act”); and

WHEREAS, the EO 122 Evaluation Committee established pursuant to Article IX, Section 2 of the By-Laws of the Authority and in accordance with the requirements of Executive Order No. 122 (McGreevey 2004) (“EO 122”) has reviewed the “Request for Quote for Independent Audit Services” for the retention of an independent auditor for the Authority (the “RFP”); and

WHEREAS, the EO 122 Evaluation Committee approves of the RFP and wishes to authorize distribution of the RFP by Authority staff in accordance with EO 122.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE EO 122 EVALUATION COMMITTEE OF THE NEW JERSEY PUBLIC BROADCASTING AUTHORITY AS FOLLOWS:

1. The EO 122 Committee hereby approves of the RFP and authorizes distribution of the RFP by Authority staff in accordance with EO 122.
2. This resolution shall take effect immediately in accordance with the Act.

Chair DeCheser asked for a motion to approve the Resolution Approving the Request for Quote for Independent Audit Services. Mr. Mathews made a motion to approve the resolution. Mr. Hoban seconded the motion. Chair DeCheser asked for a voice vote. The motion to approve the Resolution Approving the Request for Quote for Independent Audit Services was voted upon and approved unanimously.

4. ADJOURNMENT

Chair DeCheser thanked everyone for their participation and asked for a motion to adjourn. Mr. Mathews made a motion to adjourn the meeting. Mr. Hoban seconded the motion. The motion was voted upon and approved unanimously. The meeting was adjourned at 1:41 p.m.