

# **New Jersey Public Broadcasting Authority Meeting of the Members of the Board**

May 7, 2026 at 4:30 PM  
via Zoom Conference

## **MINUTES**

Erica Oliver, Vice Chair, Presiding

Minutes of the meeting of the New Jersey Public Broadcasting Authority (“NJPBA” or “Authority”) held by Zoom Conference on May 7, 2026 at 4:32 PM.

### **1. CALL TO ORDER, OPEN PUBLIC MEETINGS ACT STATEMENT AND ROLL CALL**

Vice Chair Erica Oliver called the meeting to order. Vice Chair Oliver read the Open Public Meetings Act statement as follows:

In accordance with the provisions of the Open Public Meetings Act of the State of New Jersey, notice of this meeting has been posted on the Authority’s website in accordance with the Title 35 supplement adopted in June 2025. Advertisement in an online news publication meeting the criteria of N.J.S.A. 35:3-3 has begun. Notice was made in advance of this meeting.

Vice Chair Oliver then requested a roll call. NJPBA Members present and participating at the meeting were Erica Oliver, Vice Chair; Megan Kushpa, Treasurer; and Andrea Spalla. Also present and participating were Kavin Mistry, Deputy State Treasurer; Allyson Cofran, Deputy Attorney General, Division of Law; Sam Kovach-Orr, Senior Special Counsel, Governor’s Authorities Unit; Richard Williams, Executive Director, NJPBA; and Nichol R. Gee, Deputy Executive Director, NJPBA (*taking minutes*). Two members of the public were also in attendance.

### **2. RESOLUTION OF THE NEW JERSEY PUBLIC BROADCASTING AUTHORITY APPROVING THE MINUTES OF THE SEPTEMBER 25, 2025 MEETING**

#### **RESOLUTION APPROVING THE MINUTES OF THE SEPTEMBER 25, 2025 MEETING**

**WHEREAS**, the New Jersey Public Broadcasting Authority (the “Authority”) was created pursuant to the New Jersey Public Broadcasting Authority Act of 1968, L. 1968, c. 405, as amended (the “Original Act”), including by the New Jersey Public Broadcasting System Transfer Act, L. 2010, c. 104 (the “Transfer Act,” and together with the Original Act, the “Act”); and

**WHEREAS**, the Members of the Authority desire to approve the minutes of the September 25, 2025 meeting of the Authority, attached hereto as Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE NEW JERSEY PUBLIC BROADCASTING AUTHORITY AS FOLLOWS:**

1. The Members of the Authority hereby approve the minutes of the September 25, 2025 meeting of the Authority.
2. This Resolution shall take effect immediately in accordance with the Act.

Vice Chair Oliver asked for a motion to approve a Resolution of the New Jersey Public Broadcasting Authority Approving the Minutes of the September 25, 2025 Meeting. Ms. Kushpa made a motion to approve the resolution. Ms. Spalla seconded the motion. Vice Chair Oliver asked for a voice vote. The motion to approve the Resolution of the New Jersey Public Broadcasting Authority Approving the Minutes of the September 25, 2025 Meeting was voted upon and approved unanimously.

### **3. REPORT FROM THE AUDIT COMMITTEE**

Vice Chair Oliver asked Ms. Megan Kushpa, Chair of the Audit Committee, to present her report. Ms. Kushpa stated that on March 5, 2026, the Audit Committee met with the auditors to review the completed Fiscal Year 2025 Audit Report which was provided to the NJPBA Board Members in preparation for this meeting. The auditors presented a clean, unmodified opinion with no findings related to internal controls or noncompliance with laws, regulations, contracts, or agreements. Ms. Kushpa reported that the Audit Committee unanimously recommended acceptance of the Fiscal Year 2025 Audit Report by the Board.

### **4. REPORT FROM THE EXECUTIVE DIRECTOR**

Vice Chair Oliver asked Executive Director Richard Williams to present his report to the Board. Mr. Williams greeted the Board and reported that tower tenant upgrades were completed or underway at all four tall tower sites. A six-month consolidation project at the Waterford facility was also near completion, including a safety climb system replacement and the installation of a two-way master antenna system. He said this was the last tower site to have undergone a top-down electrical RF and safety system upgrade.

Mr. Williams stated that the FCC opened a window for low-power television applications. NJPBA filed six applications across New Jersey to extend public television and emergency alert services to underserved communities with efforts being made to locate equipment at facilities operated by other state agencies where feasible to mitigate costs.

Mr. Williams said that carriage of NHK World Japan on NJ PBS ended in April, with Japan International Broadcasting moving to carriage with WNET and WYBE in their respective markets. Mr. Williams believed the upcoming transition for programming and services of the stations may have been a factor.

Mr. Williams communicated the staff's congratulations to Treasurer Muoio on her retirement from state service and expressed deep appreciation for her leadership and commitment as chair of the NJPBA board.

**5. RESOLUTION OF THE NEW JERSEY PUBLIC BROADCASTING AUTHORITY REGARDING THE APPROVAL TO ENTER INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL MATTERS RELATING TO THE PROGRAMMING AND SERVICES AGREEMENT**

**RESOLUTION OF THE NEW JERSEY PUBLIC BROADCASTING AUTHORITY REGARDING THE APPROVAL TO ENTER INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL MATTERS RELATING TO THE PROGRAMMING AND SERVICES AGREEMENT**

**WHEREAS**, the New Jersey Public Broadcasting Authority (the "Authority") was created pursuant to the New Jersey Public Broadcasting Authority Act of 1968, L. 1968, c. 405, as amended (the "Original Act"), including by the New Jersey Public Broadcasting System Transfer Act, L. 2010, c. 104 (the "Transfer Act," and together with the Original Act, the "Act"); and

**WHEREAS**, pursuant to the Open Public Meetings Act, P.L. 1975, c. 231, as amended, N.J.S.A. 10:4-6 et seq. (the "OPMA"), members of the public of the public are permitted to be excluded from a meeting of the Authority to discuss certain matters as set forth in Section 7 of the OPMA (N.J.S.A. 10:4-12) in an executive session; and

**WHEREAS**, the Members of the Authority wish to enter into executive session to discuss contractual matters relating to the Programming and Services Agreement and is authorized to discuss such matter in executive session under Sub-Section (b)(7) of the OPMA (N.J.S.A. 10:4-12(b)(7)); and

**WHEREAS**, in order to enter executive session, the Authority is required to adopt a resolution in compliance with the requirements of the provisions of Section 8 of the OPMA (N.J.S.A. 10:4-13); and

**WHEREAS**, the minutes of the executive session shall be released to the public after the need for confidentiality no longer exists.

**NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE NEW JERSEY PUBLIC BROADCASTING AUTHORITY AS FOLLOWS:**

1. The Members of the Authority hereby authorize the entry into executive

session pursuant to the provisions Sub-Section (b)(7) the OPMA (N.J.S.A. 10:4-12(b)(7)) and N.J.S.A. §10:4-13 of the OPMA to discuss contractual matters and receive legal advice relating to the Programming and Services Agreement.

2. The minutes of the executive session shall be released to the public after the need for confidentiality no longer exists.

3. This resolution shall take effect immediately in accordance with the Act.

Vice Chair Oliver asked for a motion to approve a Resolution of the New Jersey Public Broadcasting Authority Regarding the Approval to Enter into Executive Session to Discuss Contractual Matters Relating to the Programming and Services Agreement. Ms. Kushpa made a motion to approve the resolution. Ms. Spalla seconded the motion. Vice Chair Oliver asked for a roll call vote. The motion to approve the Resolution of the New Jersey Public Broadcasting Authority Regarding the Approval to Enter into Executive Session to Discuss Contractual Matters Relating to the Programming and Services Agreement was voted upon and approved unanimously. The Members entered executive session.

## **6. RESOLUTION OF THE NEW JERSEY PUBLIC BROADCASTING AUTHORITY REGARDING THE APPROVAL TO EXIT EXECUTIVE SESSION AND TO RE-ENTER INTO PUBLIC SESSION**

### **RESOLUTION OF THE NEW JERSEY PUBLIC BROADCASTING AUTHORITY REGARDING THE APPROVAL TO EXIT EXECUTIVE SESSION AND TO RE-ENTER INTO PUBLIC SESSION**

**WHEREAS**, the New Jersey Public Broadcasting Authority (the “Authority”) was created pursuant to the New Jersey Public Broadcasting Authority Act of 1968, L. 1968, c. 405, as amended (the “Original Act”), including by the New Jersey Public Broadcasting System Transfer Act, L. 2010, c. 104 (the “Transfer Act,” and together with the Original Act, the “Act”); and

**WHEREAS**, pursuant to the Open Public Meetings Act, P.L. 1975, c. 231, as amended, N.J.S.A. 10:4-6 et seq. (the “OPMA”), members of the public of the public are permitted to be excluded from a meeting of the Authority to discuss certain matters as set forth in Sub-Section (b)(7) of the OPMA (N.J.S.A. 10:4-12 et seq.) in an executive session; and

**WHEREAS**, the Members of the Authority entered into executive session to discuss contractual matters relating to the Programming and Services Agreement and is authorized to discuss such matter in executive session under Sub-Section (b)(7) of the OPMA (N.J.S.A. 10:4-12(b)(7)); and

**WHEREAS**, the Members of the Authority wish to exit executive session and to re-enter into public session.

**NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE**

**NEW JERSEY PUBLIC BROADCASTING AUTHORITY AS FOLLOWS:**

1. The Members of the Authority hereby approve the exit from executive session and the re-entry into public session.
2. This resolution shall take effect immediately in accordance with the Act.

Vice Chair Oliver asked for a motion to approve a Resolution of the New Jersey Public Broadcasting Authority Regarding the Approval to Exit Executive Session and to Re-enter into Public Session. Ms. Spalla made a motion to approve the resolution. Ms. Kushpa seconded the motion. Vice Chair Oliver asked for a roll call vote. The motion to approve the Resolution of the New Jersey Public Broadcasting Authority Regarding the Approval to Exit Executive Session and to Re-enter into Public Session was voted upon and approved unanimously. The Members re-entered public session.

**7. RESOLUTION OF THE NEW JERSEY PUBLIC BROADCASTING AUTHORITY ACCEPTING THE FISCAL YEAR 2025 AUDIT REPORT**

**RESOLUTION OF THE NEW JERSEY PUBLIC BROADCASTING AUTHORITY ACCEPTING THE FISCAL YEAR 2025 AUDIT REPORT**

**WHEREAS**, the New Jersey Public Broadcasting Authority (the “Authority”) was created pursuant to the New Jersey Public Broadcasting Authority Act of 1968, L. 1968, c. 405, as amended (the “Original Act”), including by the New Jersey Public Broadcasting System Transfer Act, L. 2010, c. 104 (the “Transfer Act,” and together with the Original Act, the “Act”); and

**WHEREAS**, the Audit Committee established pursuant to Article IX, Section 1 of the By-Laws and in accordance with the requirements of Executive Order No. 122 (McGreevey 2004) (“EO 122”) has reviewed the Independent Auditor Report from the firm of Mercadien, P.C., the Independent Auditor to the Authority, for Fiscal Year 2025 (“Fiscal Year 2025 Audit Report”); and

**WHEREAS**, the Audit Committee recommends acceptance of the Fiscal Year 2025 Audit Report by the Authority; and

**WHEREAS**, the Authority desires to accept the Fiscal Year 2025 Audit Report.

**NOW, THEREFORE, BE IT RESOLVED BY THE NEW JERSEY PUBLIC BROADCASTING AUTHORITY AS FOLLOWS:**

1. The Authority hereby accepts the Fiscal Year 2025 Audit Report from the firm of Mercadien, P.C., the Independent Auditor to the Authority.
2. This resolution shall take effect immediately in accordance with the Act.

Vice Chair Oliver asked for a motion to approve a Resolution of the New Jersey Public Broadcasting Authority Accepting the Fiscal Year 2025 Audit Report. Ms. Kushpa made a motion to approve the resolution. Ms. Spalla seconded the motion. Vice Chair Oliver asked for a roll call vote. The motion to approve the Resolution of the New Jersey Public Broadcasting Authority Accepting the Fiscal Year 2025 Audit Report was voted upon and approved unanimously.

**8. RESOLUTION OF THE NEW JERSEY PUBLIC BROADCASTING AUTHORITY AUTHORIZING AMENDMENT NUMBER 1 TO THE 2011 PROGRAMMING AND SERVICES AGREEMENT WITH PUBLIC MEDIA NJ, INC.**

**RESOLUTION OF THE NEW JERSEY PUBLIC BROADCASTING AUTHORITY AUTHORIZING AMENDMENT NUMBER 1 TO THE 2011 PROGRAMMING AND SERVICES AGREEMENT WITH PUBLIC MEDIA NJ, INC.**

**WHEREAS**, the New Jersey Public Broadcasting Authority (the “Authority”) was created pursuant to the New Jersey Public Broadcasting Authority Act of 1968, L. 1968, c. 405, as amended (the “Original Act”), including by the New Jersey Public Broadcasting System Transfer Act, L. 2010, c. 104 (the “Transfer Act,” and together with the Original Act, the “Act”); and

**WHEREAS**, pursuant to the Transfer Act, the Authority entered into a Programming and Services Agreement (the “PMNJ Agreement”) dated as of July 1, 2011, with Public Media NJ, Inc. (“PMNJ”); and

**WHEREAS**, pursuant to the PMNJ Agreement, PMNJ provides programming, including New Jersey-centric news, public affairs and information programming (the “Programming”) on the stations (WNJT(TV) Trenton, WNJB(TV) New Brunswick, WNJN(TV) Montclair, WNJS(TV) Camden, W23EX-D Sussex, W29EV-D Hackettstown, and W27EC-D Belvidere)(collectively, the “Stations”) in the State of New Jersey’s (the “State”) public broadcasting system; and

**WHEREAS**, the PMNJ Agreement is set to expire on June 30, 2026; and

**WHEREAS**, the Parties wish to extend the PMNJ Agreement to permit PMNJ to provide certain specified transition services (the “Transition Period Services”) while the Authority completes procurement of a new source of high-quality, non-commercial television programming for the Stations; and

**WHEREAS**, the PMNJ Agreement must be amended so that PMNJ may provide the Transition Period Services from July 1, 2026, through and including September 30, 2026; and

**WHEREAS**, it is in the best interest of the Authority to amend the PMNJ Agreement in order to provide continuity of programming on the Stations;

**NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE NEW JERSEY PUBLIC BROADCASTING AUTHORITY AS FOLLOWS:**

1. The Members of the Authority hereby approve the Amendment Number 1 to the Programming and Services Agreement with PMNJ (the “Amendment”) attached hereto as Exhibit A, in substantially the form presented at this meeting and authorize the Executive Director to execute and deliver the Amendment, with such changes, revisions and omissions in consultation with the Office of the Attorney General.
2. The Members of the Authority hereby authorize the Executive Director to take any and all action necessary to effectuate and implement the Amendment, including, but not limited to, execution and delivery of documents in connection therewith.
3. The Authority hereby authorizes the Executive Director to take any and all action necessary to effectuate and implement the payment of funds to PMNJ as authorized by the Amendment for the Transition Period Services.
4. This resolution shall take effect immediately in accordance with the Act.

Vice Chair Oliver asked for a motion to approve a Resolution of the New Jersey Public Broadcasting Authority Authorizing Amendment Number 1 to the 2011 Programming and Services Agreement with Public Media NJ, Inc. Ms. Spalla made a motion to approve the resolution. Ms. Kushpa seconded the motion. Vice Chair Oliver asked for a roll call vote. The motion to approve the Resolution of the New Jersey Public Broadcasting Authority Authorizing Amendment Number 1 to the 2011 Programming and Services Agreement with Public Media NJ, Inc. was voted upon and approved unanimously.

**9. RESOLUTION OF APPRECIATION FOR ELIZABETH MAHER MUOIO FOR DEDICATED SERVICE TO THE NEW JERSEY PUBLIC BROADCASTING AUTHORITY**

**RESOLUTION OF APPRECIATION FOR ELIZABETH MAHER MUOIO FOR DEDICATED SERVICE TO THE NEW JERSEY PUBLIC BROADCASTING AUTHORITY**

**WHEREAS**, the New Jersey Public Broadcasting Authority (the “Authority”) was created pursuant to the New Jersey Public Broadcasting Authority Act of 1968, L. 1968, c. 405, as amended (the “Original Act”), including by the New Jersey Public Broadcasting System Transfer Act, L. 2010, c. 104 (the “Transfer Act,” and together with the Original Act, the “Act”); and

**WHEREAS**, Elizabeth Maher Muoio was appointed to the Board of the New Jersey Public Broadcasting Authority (“NJPBA”) on August 24, 2018; and

**WHEREAS**, Ms. Muoio served as Chair throughout her seven years of service;  
and

**WHEREAS**, Ms. Muoio provided leadership and guidance to the organization as a dedicated and thoughtful participant in Board meetings;

**WE, THEREFORE, RESOLVE, on this seventh day of May, two thousand and twenty-six, to commend Elizabeth Maher Muoio for her outstanding leadership and dedicated service to the New Jersey Public Broadcasting Authority.**

Vice Chair Oliver asked for a motion to approve a Resolution of Appreciation for Elizabeth Maher Muoio for Dedicated Service to the New Jersey Public Broadcasting Authority. Ms. Spalla made a motion to approve the resolution. Ms. Kushpa seconded the motion. Vice Chair Oliver asked if there was any discussion. Ms. Spalla noted that appreciation for Ms. Muoio was very well deserved. Vice Chair Oliver concurred and asked for a roll call vote. The motion to approve the Resolution of Appreciation for Elizabeth Maher Muoio for Dedicated Service to the New Jersey Public Broadcasting Authority was voted upon and approved unanimously.

#### **10. OTHER BUSINESS**

Vice Chair Oliver asked if there was any other business to discuss. The Members demurred.

#### **11. PUBLIC COMMENTS**

Vice Chair Oliver asked if there were any members of the public who wanted to make a comment. No members of the public spoke before the Board.

#### **12. ADJOURNMENT**

Vice Chair Oliver thanked everyone for their participation and asked for a motion to adjourn the meeting. Ms. Kushpa made a motion to adjourn the meeting. Ms. Spalla seconded the motion. Vice Chair Oliver asked for a voice vote. The motion was voted upon and approved unanimously. The meeting was adjourned at 4:51 PM.