

New Jersey Department of the Treasury
Office of Management and Budget
Cash Management Unit

Department of Revenue and Enterprise Services Revenue Collection Services 2025
Request for Proposal

January 9, 2025

To: All Interested Respondents

Re: RFP – DORES Revenue Collection Services 2025

Addendum #1

The following constitutes Addendum #1 to the above referenced solicitation.

- 1) Responses to Questions: Please see attached
 - a. Questions and Answers are grouped by bank

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Page # RFP Section	Question	Answer
Pages 36-47 Section V. Scope of Work M&T Bank	1. What is the name of your bonded armored courier?	In our current contract the bank is required to provide an armored or bonded courier as their chosen subcontractor. Our current bank's armored subcontractor is Loomis.
Pages 36-47 Section V. Scope of Work M&T Bank	2. Does your bonded courier currently take check and cash deposits to a <u>non-bank</u> ?	No, the State of New Jersey requires all check and cash deposits to be submitted to the selected bank's owned and operated money room.
Pages 36-47 Section V. Scope of Work M&T Bank	3. Armored courier company (i.e. Loomis, Brinks) for processing? Or do you currently have your courier take your deposits to a bank owned/operated?	In our current contract the bank is required to provide an armored or bonded courier as their chosen subcontractor. Our current bank's armored subcontractor is Loomis. <u>Please note:</u> In the new banking contract resulting from this RFP, the bank is <u>not</u> being asked to provide an armored courier; rather the State of New Jersey will contract with its own armored courier provider separate from this RFP.
Pages 36-47 Section V. Scope of Work M&T Bank	4. Money room? If currently utilizing a bank money room, is that a requirement by the state or are you open to having your courier go to independent non-bank courier companies for processing your deposits?	State of New Jersey requires all check and cash deposits to be submitted to a bank-owned money room.
Pages 36-47 Section V. Scope of Work M&T Bank	5. What approximate average balances will stay in these 9 bank accounts (accounts #1, 4, 7, 8, 9)? Or will most/all available deposits be wired out to another bank?	Majority of the available deposits will be wired out on a daily basis. The average collected balance for all 9 accounts combined was approximately \$5 million in Fiscal Year 2024.
Page 42 Subsection E. Motor Vehicle Commission Surcharge Collection and Disbursement Master Account #4 M&T Bank	6. There is mention of the need to receive fax notifications pg. 42. Can emails replace faxes?	Yes, emails may replace fax notifications.

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<p>General Question</p> <p>M&T Bank</p>	<p>7. Who is the incumbent bank for this contract?</p>	<p>Bank of America is the incumbent bank for this contract.</p>
<p>Page 15 Section M. Termination of Contract</p> <p>Bank of America</p>	<p>8. This section seems to say the State can terminate the contract with 30 days' notice but is silent on the banks ability to terminate. Regulators have recently ruled our bank must have the ability to terminate the contract for both cause and convenience. Will the State considering changing this section to provide the ability for the bank to terminate the contract.</p>	<p>The State of New Jersey agrees to provide the bank the right to terminate the contract for cause upon 30 days prior written notice to the State. The State must have a 60-day cure period following termination notice in order to attempt to resolve the cause for termination to a level agreeable to both the bank and the State. Notwithstanding the above, the bank must provide Transition services pursuant to State RFP Section (I.) <i>Terms and Conditions</i>, Subsection (N.) <i>Contract Continuity/Transition Period</i> for a period of up to 180 days.</p>
<p>Page 18 Section R. Assignment</p> <p>Bank of America</p>	<p>9. Will the State agree to allow the bank to assign the contract to its qualified affiliate without the State's prior written consent? Any such assignee will comply with the terms and conditions of the contract.</p>	<p>The State of New Jersey agrees to allow the bank to assign the <i>entire</i> contract to another qualified Bank affiliate without the State's prior written consent. Any such assignee will comply with the terms and conditions of the Contract and complete all registrations required by the contract and New Jersey Statutes. A "qualified Bank affiliate" shall be defined in the same manner as in RFP Section (I.) <i>Terms and Conditions</i>, Subsection (A.) <i>Applicable Rules and Regulations</i> as "a state or nationally chartered bank, with a branch presence in the State of New Jersey, employ New Jersey residents, and be in compliance with all Federal and/or New Jersey State laws governing all services to be awarded."</p>
<p>Page 21 Section Y. Indemnification</p> <p>Bank of America</p>	<p>10. Please confirm the following calculation is correct:</p> <p>Annual Fees \$100,000 * 4 year contract terms = \$400,000.</p> <p>\$400,000 * 500% = \$2,000,000.</p>	<p>This calculation is correct. As stated on page 21 of the RFP, "The Vendor's liability to the State for actual, direct damages resulting from the Vendor's performance or non-performance, or in any manner related to the contract, for any and all claims, shall be limited in the aggregate to 500% of the value of the contract." Contract extensions are excluded from this calculation.</p>

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<p>Page 29 Section G. Disaster Recovery Plan Subsection 1. Disaster Recovery</p> <p>Bank of America</p>	<p>11. The second paragraph says “The bank must be able to demonstrate within their overview that State operations will be minimally affected and State recorded intact. Given the worst-case scenario, the Vendor must be completely functional within 48 hours of a major disaster.</p> <p>Will the State amend this statement as follows: The Bank shall make commercially reasonable efforts to resume functionality within 48 hours of a major disaster, but the Bank will not be liable for and will be excused from any failure or delay in performing obligations regarding any Service if such failure or delay is caused by circumstances beyond the Bank’s control. The Bank will also not be liable for any failure or delay in performing any Service if such failure or delay is caused by the State’s act, omission, negligence, or fault.</p>	<p>The State does not agree to the proposed changes.</p>
<p>Page 37-38 Section B. Division of Revenue and Enterprise Services General Collection Master Account #1</p> <p>Bank of America</p>	<p>12. Beginning on page 37 Section B, description of Master Account #1 and carried over to page 38 says deposits will also be prepared for bonded courier pickup and bank processing by two (2) Trenton area locations:</p> <p>200 Woolverton Street, Trenton*</p> <p>33 West State Street, Trenton *</p> <p>*There are no immediate plans to change these locations: however, the locations are subject to change.</p> <p>Question: Based on the term immediate, is the State aware of any plans to change these locations or just leaving open the possibility of changing these locations over the life of the contract?</p>	<p>There are currently no immediate plans to move these locations listed; however, the State of New Jersey will need to keep this as an option in the future of this contract.</p>
<p>Page 37-38 Section B. Division of Revenue and Enterprise Services General Collection Master Account #1</p> <p>Bank of America</p>	<p>13. Next line in the RFP says: “<u>Bonded courier or armored car services are not required in the RFP.</u>”</p> <p>Can you please confirm whether or not you are expecting the bank to subcontract with an armored car service to pick up deposits from these locations or will the State arrange for armored car services separately. The same question holds for several of the accounts.</p>	<p>The State of New Jersey will arrange bonded courier or armored car services separately.</p> <p><u>Please note:</u> In the new banking contract resulting from this RFP, the bank is <u>not</u> being asked to provide an armored courier; rather the State of New Jersey will contract with its own armored courier provider separate from this RFP.</p>

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<p>Page 41 Section E. Motor Vehicle Commission Surcharge Collection and Disbursement Master Account #4</p> <p>Bank of America</p>	<p>14. Page 41 and 42 mentions the Motor Vehicle Commission Surcharge Collection and Disbursement Master Account #4 issues manual checks. Can the State use our Web-based electronic banking platform to either upload an excel spreadsheet or manually key in the details of the check so that Positive Pay service can be used. If not, will the State agree the bank will be held harmless for checks that pay that are later determined to be fraudulent.</p>	<p>As stated on page 42 of the RFP, "At the current time, the State is not in the position to send electronic check issuance files to the bank; however, the State may elect to implement positive pay services in the future."</p> <p>The State agrees the bank will be held harmless for checks that pay that are later determined fraudulent until Positive Pay service is activated.</p>
<p>Page 43 Section G. Auto Insurance Lockbox Surcharge Collection ZBA Account #6</p> <p>Bank of America</p>	<p>15. Please confirm the following statement is correct: The bank will implement the ability to transmit an image cash letter with the State and a second image cash letter implementation with Gila LLC dba MSB and Duncan Solutions. Is this a true image cash letter or will Remote Deposit Service be sufficient?</p>	<p>As stated on page 43 of the RFP, "Gila LLC dba MSB and Duncan Solutions ICL processing will be done through the selected bank's web based portal to transmit the (ICL) file. Gila LLC dba MSB and Duncan Solutions will establish its own login using the bank's web based product in their own name –The State of New Jersey will not be a part of this logon – they will deliver the ICL file to the bank via their own ID."</p>
<p>Page 43-46 Section V. Scope of Work Accounts 6,7,8</p> <p>Bank of America</p>	<p>16. Page 43 – 46 describe the activity for accounts # 6, 7 and 8 (Auto Insurance Lockbox Surcharge Collection Account, State of New Jersey Health Benefits Lockbox Payments Account and Sate of New Jersey Pension Benefits Lockbox Payments Account). Please confirm the State is not looking for the bank to establish an actual Lockbox – rather the term is used as part of the account naming convention only.</p>	<p>Confirmed, the term Lockbox is used as part of the account naming convention only.</p> <p>No lockbox services are required.</p>
<p>Page 37 Section A. Accounts To Be Established</p> <p>Flagstar Bank</p>	<p>17. For each of the (9) bank accounts, what is the 12-month average balance for each account?</p>	<p>Majority of the available deposits will be wired out on a daily basis.</p> <p>The average collected balance for all 9 accounts combined was approximately \$5 million in Fiscal Year 2024.</p>
<p>Page 37 Section A. Accounts To Be Established</p> <p>Flagstar Bank</p>	<p>18. Would NJ D.O.R.E.S. be willing to supply redacted bank statements and/or redacted account analysis statements for 12 months?</p>	<p>Please refer to Exhibit G <u>Division of Revenue and Enterprise Services Collection Services Monthly Analysis Sample</u> and Exhibit U <u>Sample Bank Statement</u> in the RFP.</p>

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<p>Page 38 Section B. <i>Division of Revenue and Enterprise Services General Collection Master Account #1</i></p> <p>Flagstar Bank</p>	<p>19. Branch check deposits. Will the state require immediate processing upon delivery of check deposits via courier while courier waits for receipt? Or can branch process deposits later the same day and email receipts? (regardless state will be credited the same day)</p>	<p>The State of New Jersey will allow the processing of deposits later the same day. Emailed receipts are acceptable.</p> <p>Documented confirmation of 'deposit exchange' between armored provider and bank is required at time of exchange.</p>
<p>Page 38 Section B. <i>Division of Revenue and Enterprise Services General Collection Master Account #1</i></p> <p>Flagstar Bank</p>	<p>20. Branch cash deposits: Will the state allow for subject to count processing for same day credit? Will the state need cash or coin shipping supplies, (ex, coin bags, sealed deposit bags)?</p>	<p>Yes, the State of New Jersey will allow processing for same day credit.</p> <p>Documented confirmation of 'deposit exchange' between armored provider and bank is required at time of exchange.</p> <p>The State will not require cash or coin shipping supplies as part of this RFP.</p>
<p>Page 38 Section B. <i>Division of Revenue and Enterprise Services General Collection Master Account #1</i></p> <p>Flagstar Bank</p>	<p>21. Cash deposits: Can the state provide estimated weekly cash deposit amounts? What type of currency? Bills and/or coin? What type of cash denominations? Wrapped bills or mixed bills? If coin, is it rolled, loose or bagged?</p>	<p>Please refer to RFP Exhibits J-R for cash deposit volumes. Currency will be in the form of US bills.</p>
<p>Page 43 Section G. <i>Auto Insurance Lockbox Surcharge Collection ZBA Account #6</i></p>	<p>22. Would NJ D.O.R.E.S. require bank to provide lockbox services for this RFP or will you be utilizing your existing lockbox services?</p> <p>If bank to provide lockbox services, see additional questions:</p> <ul style="list-style-type: none"> a. How many PO boxes are required? Volume for each? b. Does the PO Box need to be in any certain State/Town? c. What are your detailed requirements for lockbox processing? 	<p>No, the term Lockbox is used as part of the account naming convention only.</p> <p>No lockbox services are required.</p>

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| <p>Flagstar Bank</p> | <ul style="list-style-type: none">d. Do you accept credit cards for lockbox services? If so, how many credit cards vs. checks monthly?e. Are payments received throughout the month evenly? Or is there a typical heavier time? (Ex: first 5 business days of month)f. Does D.O.R.E.S. require a file? If so, can you provide format?g. Can you share current pricing line items?h. Are payments submitted with an invoice? Can you share a copy(ies)?i. Do you currently send lockbox processor any type of file?j. What happens with un-processable items?k. Do you have or need online access to view items, reports? Etc.l. Do you require reports? If so, any special requirements? Can you provide a sample?m. Do you decision items online?n. Do you have or need access to an image archive? If so, for how long? | |
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<p>Page 47 Section K. Image Cash Letter Electronic Deposit Services</p> <p>Flagstar Bank</p>	<p>23. Does NJ D.O.R.E.S. require one ICLD set up for all (9) accounts or will the state require a separate ICLD set up for each account?</p> <p>a. Is there flexibility in the X9.37 file format based on bank's standardization requirements?</p> <p>b. Can you share pricing line items?</p> <p>c. What is the state's expectation of the bank's use of the DLN Number? Is the bank expected to capture or use the DLN Number in our processes?</p>	<p>7 out of the 9 accounts in this contract will require Image Cash Letter services.</p> <p>A. No, the X9.37 file format is an industry standard; there is no flexibility.</p> <p>B. As presented on page 89 of the RFP, pricing line items are as follows:</p> <ul style="list-style-type: none"> • Initial Image Cash Letter Setup Fee /Per Setup • Image Cash Letter Maintenance Fee /Per Month • Image Cash Letter File Transmission Fee /Per Transmission • On-Us Imaged Item Cleared Fee /Per Item • Imaged Item Cleared Fee /Per Item • Imaged Item Replacement Document Fee /Per item <p>C. The DLN will serve as a point of reference in cases of a problematic check image, with the bank notifying the State of the check image and supplying the DLN for identification purposes.</p>
<p>Page 56 Section S. Deposit Slip Requirements</p> <p>Flagstar Bank</p>	<p>24. Deposit Slip Requirements:</p> <p>a. Could the state supply samples of deposit tickets or provide layout specs. (Ex. Size, paper type, MICR encoding).</p> <p>b. Referring to Exhibit T-Are the deposit ticket quantities representing individual tickets or packs of tickets? If packs, how many deposit tickets per pack?</p> <p>c. Do the tickets need to be shrink-wrapped? If so, how many per pack?</p> <p>d. Are there any special shipping requirements?</p> <p>e. Do you require a bulk order or can the bank keep an ongoing inventory and ship as needed?</p>	<p>A. Deposit tickets must be pre-encoded with the account and ABA number on the MICR line. Deposit tickets are to be, but not limited to, 8 inch x 3 3/8 inch in size. Deposit tickets must be multi part triplicate.</p> <p>B. The quantities in Exhibit T are representing the individual deposit tickets.</p> <p>C. Tickets must be shrink wrapped in quantities of 50 tickets per pack.</p> <p>D. The State does not require special shipping methods.</p> <p>E. The State must have an ongoing supply and order as needed.</p>

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<p>Page 7-8 Section I. Terms and Conditions</p> <p>PNC Bank</p>	<p>25. Can you provide additional details on how the RFP will serve as the basis for the contract? Will there be any review of bank service agreements attached to response, or will the language of the RFP be the sole source for contract/agreement?</p>	<p>As stated on page 8 of the RFP, “The entire content of this RFP, all addenda, and the bank's proposal will become the basis for award and contract and serve as the contractual agreement between <i>Originator</i> (State of New Jersey) and <i>Originating Depository Financial Institution</i> (bank), as required by NACHA and its Governing Regulators.”</p> <p>Continuing on page 8 of the RFP, “The TERMS AND CONDITIONS, OTHER MANDATORY PROVISIONS, and PAYMENT METHOD AND TERMS of this Request for Proposal (RFP) will supersede any and all conflicting terms and conditions, including bank agreements, submitted by the bank/contractor. <u>The State of New Jersey will not modify its terms and conditions or execute separate bank agreements.</u></p> <p>Proposals that do not conform with or take exception to the State of New Jersey's terms and conditions, other mandatory provisions, and payment methods and terms, as set forth in this RFP, <u>will be considered non-responsive and therefore rejected.</u></p> <p>The State of New Jersey will also not sign any documentation or set-up forms that link to bank agreements.”</p>
<p>Page 16 Section I. Terms and Conditions Subsection O. Unanticipated Services</p> <p>PNC Bank</p>	<p>26. Please clarify “internal system changes” – does this go beyond customization of what the bank can send to the State and refer to making changes to the banks systems?</p>	<p>The ‘system changes’ referred to in this section relate to customization on the part of the bank only to a level which would have already have been agreed to by both the bank and the State as part of the unanticipated services negotiations.</p>

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<p>Page 33 Section III. <i>Payment Methods and Terms</i></p> <p>PNC Bank</p>	<p>27. Please clarify “excess will be applied to subsequent monthly analyses” – is this as rolling credit? Would this be limited to a certain roll over period if the State is continually covering fees with balances in excess of what is needed? Would the state consider an account that automatically earns hard dollar interest on excess balances?</p>	<p>As stated on page 33 of the RFP, “If the earnings of the compensating balances exceed the value of total bank services provided in any month, the excess will be applied to subsequent monthly analyses on a continuous basis without regard to calendar year-end.”</p> <p>That is, the excess will be a rolling credit month to month and year to year.</p> <p>The State will not consider an additional interest bearing account.</p>
<p>Page 38 Section V. <i>Scope of Work</i> Accounts 1,2,3,7,8,9</p> <p>PNC Bank</p>	<p>28. Who is the courier you are currently contracted with?</p>	<p>In our current contract the bank is required to provide an armored or bonded courier as their chosen subcontractor. Our current bank’s armored subcontractor is Loomis.</p>
<p>Page 38 Section V. <i>Scope of Work</i> Accounts 1,4,7,8</p> <p>PNC Bank</p>	<p>29. Is there a specific reason wires are utilized exclusively instead of ACH/Same day ACH?</p>	<p>It is the State of New Jersey’s policy to use real-time wire transfers for critical funding and concentration-type funds movement.</p>
<p>Page 42 Section V. <i>Scope of Work</i> Account 4</p> <p>PNC Bank</p>	<p>30. What check fraud protection measures does the State have in place now for the checks being issued from this account?</p>	<p>As stated on page 42 of the RFP, “At the current time, the State is not in the position to send electronic check issuance files to the bank; however, the State may elect to implement positive pay services in the future.”</p>
<p>Page 43 Section V. <i>Scope of Work</i> Account 5</p> <p>PNC Bank</p>	<p>31. How is Gila LLC sending the credit card payments into account 5?</p>	<p>Gila LLC dba MSB and Duncan Solutions will send credit card payments to Account 5 via ACH.</p>

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<p>Page 43 Section V. Scope of Work Account 6</p> <p>PNC Bank</p>	<p>32. How are the creation of Gila LLC logins handled? If the State is not a part of the login, who authorizes and entitles Gila users to access this account.</p>	<p>As stated on page 43 of the RFP, “Gila LLC dba MSB and Duncan Solutions will establish its own login using the bank’s web based product in their own name – The State of New Jersey will not be a part of this logon – they will deliver the MVC surcharge ICL file to the bank via their own ID, the file will have the State of NJ Surcharge account number in it so the bank knows the proper place to deposit it. The State of New Jersey will allow Gila LLC dba MSB and Duncan Solutions access to the Surcharge account for the purposes of ICL deposit exclusively.”</p>
<p>Page 49 Section K. Image Cash Letter Electronic Deposit Services Subsection 3. Image Cash Letter File Transmission Timeframes & Deposit Credit</p> <p>PNC Bank</p>	<p>33. For weekend and after hours deposits – are they accepted but processed later?</p>	<p>Yes, this is acceptable.</p>
<p>Page 65 Section V. Scope of Work Subsection U-6. Web-based Wire Transfer System</p> <p>PNC Bank</p>	<p>34. Please clarify what is meant by “bank must promptly respond to all State wire instructions no later than thirty minutes after receipt” – does this refer to a confirmation of the wire being processed or to acknowledgement of the wire being instructed? Timing of processing will be dependent on approvals after submission.</p>	<p>The State is referring to the acknowledgement of the wire being instructed.</p>
<p>Page 77 Section VII. Vendor Response Question 5</p> <p>PNC Bank</p>	<p>35. If the bank provides a file format that the State does not currently utilize, will the state consider that as a format should it meet the ultimate needs of the State better than other formats?</p>	<p>The methods of file transmission depicted in EXHBIT A <u>State of New Jersey OIT File Transfer Guide</u> are the only file transfer protocols supported and approved by the State at this time.</p>

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<p>Page 79 Section VII. Vendor Response Question 8</p> <p>PNC Bank</p>	<p>36. Please clarify where the earnings credit calculation you are referencing to is being derived from – has this been presented as a standard reference?</p>	<p>The earnings credit calculation in Vendor Response Question 8 is derived from RFP page 33, Section (III.) <i>Payment Method and Terms</i>, Subsection (A.) <i>Compensating Balances</i></p>
<p>Page 88 Section VIII. Cost Schedule</p> <p>PNC Bank</p>	<p>37. Please clarify “All costs associated with initial programming, testing, training, and post-implementation meetings must be bundled into the banking fees and are not permitted to be listed as separate line items on the Cost Schedule.” – Some setup/programming costs are not known until completion as they are billed based on time spent programming/customizing – does this account for customized/client specific programming?</p>	<p>As stated on page 88 of the RFP, “All prices submitted must remain firm and fixed for the term of the contract. All prices proposed must be inclusive of all bank supplies, postage and delivery fees, equipment costs, server space, storage fees, travel expenses, overhead, FDIC charges, profit, etc. as needed to fulfill the RFP specifications.”</p> <p>This includes all bank-anticipated set-up and programming costs necessary to fulfill all RFP specifications and requirements.</p> <p>Additionally, stated on RFP page 13, Subsection (I.) <i>Contract Award</i> states, “The entire content of this RFP, all addenda, and the <u>bank’s proposal</u> will become the basis for any award resulting from this solicitation.”</p> <p>As such, the bank’s Cost Schedule, submitted as part of its proposal, must be presented so that the State can conclusively calculate or assess the <u>total cost it will be responsible for</u> to implement and activate all RFP required services at anticipated volumes for the contract term. The total cost must not be presented as variable in the bank’s proposal. Therefore, any programming costs anticipated by the bank needed to fulfill State RFP requirements must be ‘bundled’ into its proposal-submitted fee schedule.</p>

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<p>Page 37 Section V. Scope of Work</p> <p>Wells Fargo Bank</p>	<p>38. Will the State receive foreign checks for deposit? If so, please provide the estimated fiscal year 2024 volume.</p> <p>Will the State have a need to cash checks at the branch? If so, please provide the estimated fiscal year 2024 volume.</p>	<p>The State of New Jersey receives a minimal amount of foreign checks per year.</p> <p>The State of New Jersey will not require check cashing services at the branch level.</p>
<p>Page 42 Section E. Motor Vehicle Commission Surcharge Collection and Disbursement Master Account #4</p> <p>Wells Fargo Bank</p>	<p>39. The State requests the ability to issue manual stop payments by email or phone and receive a fax transmission for telephone stops. Is the State willing to place stop payments via the online portal?</p>	<p>Yes, the State will place stop payments via the online portal. However, the State will require the option to place manual stop payments by email or phone as an alternative in the event the online portal is down.</p>
<p>Page 51 Section L. Desktop Deposit Services</p> <p>Wells Fargo Bank</p>	<p>40. It's mentioned that there are approximately 2,500 deposits and 25,000 checks deposited via desktop deposit in a fiscal year. Is that volume spread across 9 accounts or do only some of the accounts have desktop deposit?</p>	<p>This volume is spread across the 9 accounts in this contract.</p>
<p>Page 56 Section S. Deposit Slip Requirements</p> <p>Wells Fargo Bank</p>	<p>41. For the deposit slips, the State is asking for multi part. Does the State require triplicate or quadruplicate deposit slips?</p>	<p>The State of New Jersey will require triplicate deposit slips.</p>
<p>Page 81 Section VII. Vendor Response Question 13</p> <p>Wells Fargo Bank</p>	<p>42. Will there be a need for ACH Origination? Debit or Credits?</p> <p>If yes, please confirm the ACH credit and debit exposure limits?</p>	<p>No. ACH Origination (Credit or Debit) is not a requirement of this RFP.</p>
<p>Exhibit A State of New Jersey OIT File Transfer Guide</p> <p>Wells Fargo Bank</p>	<p>43. Is there Federal Tax Information (FTI) in scope for this RFP?</p>	<p>No, the State does not anticipate any Federal Tax Information to be provided as part of this contract.</p>

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Written responses contained in the Addendum will amend the RFP and control. Vendors must sign this addendum below and submit it with your bid proposal. Proposals are due on January 22, 2025 by 4:30 p.m. E.T.

Authorized Signature

Date

Print Name

Date