

**State Health Benefits Commission**

**Meeting Minutes**

**April 18, 2019**

Adequate notice of this meeting has been provided through the annual notice of the schedule of regular meetings of the Commission filed with and prominently posted in the offices of the Secretary of State. The 2019 annual meeting schedule was mailed to the Secretary of State, Star Ledger and the Trenton Times on April 16, 2019.

The meeting of the State Health Benefits Commission of New Jersey was called to order on Thursday April 18, 2019 at 10:00 AM. The meeting was held at the Division of Pensions and Benefits, 50 West State Street in Trenton.

The text of Resolution A (Closed Session) and Resolution B (Executive Session) were read in their entirety in the event that the Commission desires, at any point in the meeting, to approve a motion to go into closed or executive session.

Acting Secretary Nicole Ludwig took Roll Call and established that a quorum was present.

**Roll Call**

**Commissioners:**

**Susanne Culliton**, Chairperson, representing State Treasurer Elizabeth Maher Muoio

**Holly Gaenzle**, representing Commissioner of the Department of Banking and Insurance Marlene Caride

**Dudley Burdge**, Representative for Local Government Employees

**Debra Davis**, Representative for State Government Employees

**Deirdre Webster-Cobb**, CEO, Civil Service Commission (Appearing Telephonically)

**Also Present:**

**Mark Cipriano**, New Jersey Division of Pensions and Benefits

**Andrew Lawson**, New Jersey Division of Pensions and Benefits

**Nicole Ludwig**, New Jersey Division of Pensions and Benefits

**Christopher Meyer**, Deputy Attorney General

### INCLUSION OF NJSA 10:4-10 OPMA STATEMENT IN MINUTES

Chairperson Culliton read the NJSA 10:4-10 Statement of Adequate Notice (OPMA). The meeting notice was published in the Star Ledger, and the Trenton Times as well as delivered to the Secretary of State on April 16<sup>th</sup>, however this did not provide adequate notice, as the notice must be posted 48 hours in advance of a meeting. She deemed the meeting as urgent due to the required nomination of the Evaluation Committee for both the Pharmacy Benefit Manager procurement, as well as the Self Insured Bid Solicitations. The Committee Members are required be elected, and put in place before the end of the week. This must be done to ensure that the deadlines of the procurement contracts are met. The meeting is limited to the discussion of the Evaluation Committee only.

Acting Secretary Nicole Ludwig advised that the NJDPB was informed that the Evaluation Committee was nominated, and provided to the Division of Purchase and Property by the end of the week.

### BID SOLICITATION DISCUSSION AND NOMINATION TO THE EVALUATION COMMITTEE FOR PBM AND ALSO SELF INSURED

Commissioner Burdge nominated himself to be on the Evaluation Committee for the Self Insured Bid Solicitation. Commissioner Gaenzle seconded the motion; all voted in favor.

Commissioner Burdge nominated himself to be on the Evaluation Committee for the Pharmacy Benefit Management Bid Solicitation. Commissioner Gaenzle seconded the motion; all voted in favor.

### AJOURNMENT

With no other matters to discuss, Chairperson Culliton made a motion to adjourn. Commissioner Gaenzle seconded the motion; all voted in favor.

The meeting adjourned at 11:24am.

Respectfully Submitted,



Nicole Ludwig  
Acting Secretary State Health Benefits Commission