



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF PENSIONS AND BENEFITS
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February 2020

TO: State Health Benefits Program (SHBP) and School Employees' Health Benefits Program (SEHBP) Certifying Officers, Human Resources Representatives, and Benefit Administrators

FROM: Christin Deacon, Assistant Director
Health Benefit Operations, Policy and Planning

SUBJECT: Special Open Enrollment for Employees Enrolled in Horizon HMO

The SHBP and SEHBP will hold a special Open Enrollment for employees and retirees under the age of 65 currently enrolled in one of the Horizon HMO Plans* and who wish to switch to a Preferred Provider Organization (PPO), the Tiered Network Plan,** or a High Deductible (HD) Plan.

*Horizon HMO, Horizon HMO1525, Horizon HMO2030, or Horizon HMO2035. **The Tiered Network Plan is available to SHBP members only.

SPECIAL OPEN ENROLLMENT

Eligible employees and retirees will receive a direct mailing from Horizon that will outline qualifications. Plan Design Charts, Rates, and Applications can be found on the Division of Pensions & Benefits website at: www.nj.gov/treasury/pensions

The special Open Enrollment period will take place from Monday, February 17 through Friday, February 28, 2020.

- For State biweekly employees, the effective date of the new plan will be March 28, 2020.
- For all other employees and retirees under the age of 65, the effective date of the new plan will be April 1, 2020.

The special Open Enrollment is for medical plan changes only. Members will not be permitted to add dependents to coverage, change coverage levels, or make changes to dental or prescription drug plans.

EMPLOYER RESPONSIBILITIES

Employees who wish to change their plan must complete a *Health Benefits Enrollment and/or Change Form* and submit it to their human resources department or benefits administrator for certification before the end of the Open Enrollment period. Employer-certified applications must be received by the New Jersey Division of Pensions & Benefits no later than March 6, 2020.

ADDITIONAL INFORMATION

If you have questions regarding any of the information provided in this letter, contact the NJDPB's Office of Client Services at (609) 292-7524, or email the NJDPB at: pensions.nj@treas.nj.gov