

Email message – January 26, 2024

**TO:** Certifying Officers, All Funds

**FROM:** New Jersey Division of Pensions & Benefits (NJDPB)

**SUBJECT: Updates to the Employer Certification of the Retirement Application**

This email serves as notification that new system enhancements to the Employer Certification of Service and Final Salary for Retirement Applications will be implemented within the Employer Pensions and Benefits Information Connection (EPIC) on January 26, 2024. These enhancements include:

- A statement of honorable service responsibility
- A link to the *Honorable Service* Fact Sheet (#76)
- An asterisked note advising PFRS employers to confirm with their Chief of Police that there are no pending internal investigations for the member
- Two additional terms of compliance
- A message display to alert the employer if all three terms and conditions boxes are not checked

In accordance with N.J.S.A. 43:1-4, the Division of Criminal Justice in the Department of Law and Public Safety (based on information provided by the county and municipal Prosecutor's Offices) is required to inform the NJDPB in writing whenever a public official or public employee is charged, prosecuted, or convicted. N.J.S.A. 43:1-5 requires State and local public employers to notify the NJDPB whenever a public employer takes formal disciplinary action to remove a member from public office or employment.

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