

Email Message – December 4, 2018

TO: Certifying Officers and Human Resource Staff participating in the State Health Benefits Program and School Employees' Health Benefits Program

FROM: New Jersey Division of Pensions & Benefits

SUBJECT: **Dependent Eligibility Verification Audit Webinar**

The New Jersey Division of Pensions & Benefits (NJDPB) is partnering with Alight Dependent Verification Center to conduct a Dependent Eligibility Verification Audit (DEVA) to confirm the eligibility of the dependents covered in the State Health Benefits Program (SHBP) and School Employees' Health Benefits Program (SEHBP). This is a comprehensive audit and requires the cooperation of all employees who cover dependents. Employees who cover dependents are currently being notified to provide documents that validate that the persons enrolled are their legal dependents and eligible for coverage under the rules of the SHBP/SEHBP.

On Thursday, December 6, 2018, from 10:00 a.m. to 12:00 p.m., Alight will conduct a DEVA webinar for your Human Resources staff. This webinar will provide important information regarding the audit process, submission of verification documents, confirmation of eligibility and/or ineligibility of dependents and the dependent termination process. Alight will be the primary point of contact throughout the audit process.

Please allow time for your Human Resources' staff to participate in the DEVA webinar. The Webinar information can be found below. You can dial 1-833-372-8748 and use meeting number (access code) 963 967 440 once the Webinar is live. There will be an opportunity to submit any questions you have regarding the DEVA during the webinar. Thank you for your cooperation throughout this process.

[Join Webex Meeting](#)

Meeting number (access code): 963 967 440

Meeting password: NJDeva2018! (65338220 from phones)

Join from a video system or application

Dial [963967440@alightmeetings.webex.com](tel:963967440)

You can also dial 173.243.2.68 and enter your meeting number.

### **DISTRIBUTION OF THIS MESSAGE**

Certifying Officers should forward this message to their human resources staff, benefit administrators, and any other staff members responsible for the administration of pensions and benefits for employees.

Please note: It is important that the Certifying Officer's and Supervisor's email addresses are kept current. Certifying Officer's email addresses can be updated via Address Changes, and both Certifying Officer's and Supervisor's email addresses may be updated via Search/Modify Users. Both applications can be found on the Security Menu in EPIC.

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