

HEALTH/RX/DENTAL DATE SCHEDULE

(1) NEW HIRES RETURN FROM LEAVE TERMINATIONS LOA (PAY STATUS)	(2) DED. STARTS PP#	(3) PAYDAY HB/DENT BEGINS ON	(4) HEALTH,RX &DENTAL EFFECTIVE DATE	LEAVE OF ABSENCE - RETURNS FROM LEAVE - TERMS					NOTES: COLUMN (7) REPRESENTS THE DATE THE PORTAL CLOSES PREPAYMENTS SHOULD BE RECEIVED BY THE AGENCY PRIOR TO THIS DATE TO ENSURE NO LAPSE IN COVERAGE				
				(5)	(6)	(7)	(8)	(9)					
				HB	HEALTH, RX & DENTAL EFFECTIVE PP#	DATE THE PORTAL DATE	SUMMARIES WITH PAYMENTS DUE TO CP CLOSES NO LATER THAN	HEALTH,RX & DENTAL TERMINATION DATE					
				11/15/25 - 11/28/25	1	01/02/26	01/10/26	25	11/15/25	12/09/25	12/12/25	12/13/25	COLUMN (1) THIS APPLIES TO THE DATE AND PAY PERIOD IN WHICH THE EMPLOYEES' PAY STATUS WAS ACTIVATED OR BECAME 0 COLUMN (2) PAY PERIOD IN WHICH HEALTH ,PRESCRIPTION DRUG AND DENTAL BENEFITS ARE PROCESSED COLUMN (3) DATE HEALTH BENEFIT / DENTAL DEDUCTIONS WILL BEGIN COLUMN (4) HEALTH,PRESCRIPTION DRUG AND DENTAL BENEFITS COVERAGE EFFECTIVE DATE COLUMN (5) PAY PERIOD IN WHICH HEALTH, PRESCRIPTION DRUG AND DENTAL BENEFITS BECOME EFFECTIVE COLUMN (6) THE EFFECTIVE DATE OF HEALTH, RX AND DENTAL BENEFITS COLUMN (7) THE DATE THE PORTAL CLOSES FOR HEALTH, RX AND DENTAL PREPAYMENTS. MONEY SHOULD BE RECEIVED PRIOR TO THIS DATE! COLUMN (8) THE DATE THE SUMMARIES WITH PAYMENTS ARE DUE TO CP COLUMN (9) TERMINATION DATE OF HEALTH BENEFITS, PRESCRIPTION DRUG AND DENTAL COVERAGE IF NO PREPAYMENT IS MADE, LAST DAY OF COVERAGE IS 1 DAY PRIOR TO THIS DATE
				11/29/25 - 12/12/25	2	01/16/26	01/24/26	26	11/29/25	12/23/25	12/26/25	12/27/25	
				12/13/25 - 12/26/25	3	01/30/26	02/07/26	1	12/13/25	01/06/26	01/09/26	01/10/26	
				12/27/25 - 01/09/26	4	02/13/26	02/21/26	2	12/27/25	01/20/26	01/23/26	01/24/26	
				01/10/26 - 01/23/26	5	02/27/26	03/07/26	3	01/10/26	02/03/26	02/06/26	02/07/26	
				01/24/26 - 02/06/26	6	03/13/26	03/21/26	4	01/24/26	02/17/26	02/20/26	02/21/26	
				02/07/26 - 02/20/26	7	03/27/26	04/04/26	5	02/07/26	03/03/26	03/06/26	03/07/26	
				02/21/26 - 03/06/26	8	04/10/26	04/18/26	6	02/21/26	03/17/26	03/20/26	03/21/26	
				03/07/26 - 03/20/26	9	04/24/26	05/02/26	7	03/07/26	03/31/26	04/03/26	04/04/26	
				03/21/26 - 04/03/26	10	05/08/26	05/16/26	8	03/21/26	04/14/26	04/17/26	04/18/26	*****EARLY CUTOFFS***** DUE TO HOLIDAYS, ALL EARLY CUTOFFS FOR PREPAYMENTS ARE IN BOLD PRINT AND UNDERLINED. PREPAYMENTS ARE DUE AT CENTRALIZED PAYROLL BY DATE LISTED AND ALL APPLICATIONS ARE DUE AT DIVISION OF PENSIONS AND BENEFITS BY DATE LISTED.
				04/04/26 - 04/17/26	11	05/22/26	05/30/26	9	04/04/26	04/28/26	05/01/26	05/02/26	
				04/18/26 - 05/01/26	12	06/05/26	06/13/26	10	04/18/26	05/12/26	05/15/26	05/16/26	
				05/02/26 - 05/15/26	13	06/18/26	06/27/26	11	05/02/26	05/26/26	05/29/26	05/30/26	
				05/16/26 - 05/29/26	14	07/02/26	07/11/26	12	05/16/26	06/09/26	06/12/26	06/13/26	
				05/30/26 - 06/12/26	15	07/17/26	07/25/26	13	05/30/26	06/23/26	06/26/26	06/27/26	
				06/13/26 - 06/26/26	16	07/31/26	08/08/26	14	06/13/26	07/07/26	07/10/26	07/11/26	
				06/27/26 - 07/10/26	17	08/14/26	08/22/26	15	06/27/26	07/21/26	07/24/26	07/25/26	
				07/11/26 - 07/24/26	18	08/28/26	09/05/26	16	07/11/26	08/04/26	08/07/26	08/08/26	
				07/25/26 - 08/07/26	19	09/11/26	09/19/26	17	07/25/26	08/18/26	08/21/26	08/22/26	PLEASE MAKE A SPECIAL NOTE OF THESE CUTOFF DATES.
				08/08/26 - 08/21/26	20	09/25/26	10/03/26	18	08/08/26	09/01/26	09/04/26	09/05/26	
				08/22/26 - 09/04/26	21	10/09/26	10/17/26	19	08/22/26	09/15/26	09/18/26	09/19/26	
				09/05/26 - 09/18/26	22	10/23/26	10/31/26	20	09/05/26	09/29/26	10/02/26	10/03/26	
				09/19/26 - 10/02/26	23	11/06/26	11/14/26	21	09/19/26	10/13/26	10/16/26	10/17/26	
				10/03/26 - 10/16/26	24	11/20/26	11/28/26	22	10/03/26	10/27/26	10/30/26	10/31/26	
				10/17/26 - 10/30/26	25	12/04/26	12/12/26	23	10/17/26	11/10/26	11/13/26	11/14/26	
				10/31/26 - 11/13/26	26	12/18/26	12/26/26	24	10/31/26	11/24/26	11/27/26	11/28/26	
				11/14/26 - 11/27/26	27	12/31/26	01/09/27	25	11/14/26	12/08/26	12/11/26	12/12/26	
				11/28/26 - 12/11/26	1	01/15/27	01/23/27	26	11/28/26	12/22/26	12/24/26	12/26/26	
				12/12/26 - 12/25/26	2	01/29/27	02/06/27	27	12/12/26	01/05/27	01/08/27	01/09/27	

REVISED 10/20/2025