

HEALTH/RX/DENTAL DATE SCHEDULE

NEW HIRES				LEAVE OF ABSENCE - RETURNS FROM LEAVE - TERMS					NOTES:
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	
NEW HIRES	DED.	PAYDAY	HEALTH,RX	HB	HEALTH, RX	DATE	SUMMARIES	HEALTH,RX	
RETURN FROM LEAVE	STARTS	HB/DENT	&DENTAL	EFF	& DENTAL	THE	WITH PAYMENTS	& DENTAL	
TERMINATIONS	PP#	DEDUCTION	EFFECTIVE	PP#	EFFECTIVE	PORTAL	DUE TO CP	TERMINATION	
LOA (PAY STATUS)		BEGINS ON	DATE		DATE	CLOSES	NO LATER THAN	DATE	
11/15/25 - 11/28/25	1	01/02/26	01/10/26	25	11/15/25	12/09/25	12/12/25	12/13/25	COLUMN (7) REPRESENTS THE DATE THE PORTAL CLOSES PREPAYMENTS SHOULD BE RECEIVED BY THE AGENCY PRIOR TO THIS DATE TO ENSURE NO LAPSE IN COVERAGE
11/29/25 - 12/12/25	2	01/16/26	01/24/26	26	11/29/25	12/23/25	12/26/25	12/27/25	
12/13/25 - 12/26/25	3	01/30/26	02/07/26	1	12/13/25	01/06/26	01/09/26	01/10/26	
12/27/25 - 01/09/26	4	02/13/26	02/21/26	2	12/27/25	01/20/26	01/23/26	01/24/26	
01/10/26 - 01/23/26	5	02/27/26	03/07/26	3	01/10/26	02/03/26	02/06/26	02/07/26	
01/24/26 - 02/06/26	6	03/13/26	03/21/26	4	01/24/26	02/17/26	02/20/26	02/21/26	COLUMN (1) THIS APPLIES TO THE DATE AND PAY PERIOD IN WHICH THE EMPLOYEES' PAY STATUS WAS ACTIVATED OR BECAME 0
02/07/26 - 02/20/26	7	03/27/26	04/04/26	5	02/07/26	03/03/26	03/06/26	03/07/26	COLUMN (2) PAY PERIOD IN WHICH HEALTH ,PRESCRIPTION DRUG AND DENTAL BENEFITS ARE PROCESSED
02/21/26 - 03/06/26	8	04/10/26	04/18/26	6	02/21/26	03/17/26	03/20/26	03/21/26	COLUMN (3) DATE HEALTH BENEFIT / DENTAL DEDUCTIONS WILL BEGIN
03/07/26 - 03/20/26	9	04/24/26	05/02/26	7	03/07/26	03/31/26	04/03/26	04/04/26	COLUMN (4) HEALTH,PRESSCRIPTION DRUG AND DENTAL BENEFITS COVERAGE EFFECTIVE DATE
03/21/26 - 04/03/26	10	05/08/26	05/16/26	8	03/21/26	04/14/26	04/17/26	04/18/26	COLUMN (5) PAY PERIOD IN WHICH HEALTH, PRESCRIPTION DRUG AND DENTAL BENEFITS BECOME EFFECTIVE
04/04/26 - 04/17/26	11	05/22/26	05/30/26	9	04/04/26	04/28/26	05/01/26	05/02/26	COLUMN (6) THE EFFECTIVE DATE OF HEALTH, RX AND DENTAL BENEFITS
04/18/26 - 05/01/26	12	06/05/26	06/13/26	10	04/18/26	05/12/26	05/15/26	05/16/26	COLUMN (7) THE DATE THE PORTAL CLOSES FOR HEALTH, RX AND DENTAL PREPAYMENTS. MONEY SHOULD BE RECEIVED PRIOR TO THIS DATE!
05/02/26 - 05/15/26	13	06/18/26	06/27/26	11	05/02/26	05/26/26	05/29/26	05/30/26	COLUMN (8) THE DATE THE SUMMARIES WITH PAYMENTS ARE DUE TO CP
05/16/26 - 05/29/26	14	07/02/26	07/11/26	12	05/16/26	06/09/26	06/12/26	06/13/26	COLUMN (9) TERMINATION DATE OF HEALTH BENEFITS, PRESCRIPTION DRUG AND DENTAL COVERAGE IF NO PREPAYMENT IS MADE, LAST DAY OF COVERAGE IS 1 DAY PRIOR TO THIS DATE
05/30/26 - 06/12/26	15	07/17/26	07/25/26	13	05/30/26	06/23/26	06/26/26	06/27/26	
06/13/26 - 06/26/26	16	07/31/26	08/08/26	14	06/13/26	07/07/26	07/10/26	07/11/26	
06/27/26 - 07/10/26	17	08/14/26	08/22/26	15	06/27/26	07/21/26	07/24/26	07/25/26	
07/11/26 - 07/24/26	18	08/28/26	09/05/26	16	07/11/26	08/04/26	08/07/26	08/08/26	
07/25/26 - 08/07/26	19	09/11/26	09/19/26	17	07/25/26	08/18/26	08/21/26	08/22/26	
08/08/26 - 08/21/26	20	09/25/26	10/03/26	18	08/08/26	09/01/26	09/04/26	09/05/26	
08/22/26 - 09/04/26	21	10/09/26	10/17/26	19	08/22/26	09/15/26	09/18/26	09/19/26	
09/05/26 - 09/18/26	22	10/23/26	10/31/26	20	09/05/26	09/29/26	10/02/26	10/03/26	*****EARLY CUTOFFS*****
09/19/26 - 10/02/26	23	11/06/26	11/14/26	21	09/19/26	10/13/26	10/16/26	10/17/26	DUE TO HOLIDAYS, ALL EARLY CUTOFFS FOR PREPAYMENTS ARE IN BOLD
10/03/26 - 10/16/26	24	11/20/26	11/28/26	22	10/03/26	10/27/26	10/30/26	10/31/26	PRINT AND UNDERLINED. PREPAYMENTS ARE DUE AT CENTRALIZED PAYROLL
10/17/26 - 10/30/26	25	12/04/26	12/12/26	23	10/17/26	11/10/26	11/13/26	11/14/26	BY DATE LISTED AND ALL APPLICATIONS ARE DUE AT DIVISION OF PENSIONS
10/31/26 - 11/13/26	26	12/18/26	12/26/26	24	10/31/26	11/24/26	11/27/26	11/28/26	AND BENEFITS BY DATE LISTED.
11/14/26 - 11/27/26	27	12/31/26	01/09/27	25	11/14/26	12/08/26	12/11/26	12/12/26	PLEASE MAKE A SPECIAL NOTE OF THESE CUTOFF DATES.
11/28/26 - 12/11/26	1	01/15/27	01/23/27	26	11/28/26	12/22/26	12/24/26	12/26/26	
12/12/26 - 12/25/26	2	01/29/27	02/06/27	27	12/12/26	01/05/27	01/08/27	01/09/27	