

How to File a Pothole Damage Claim

1. You must first determine if the pothole incident occurred on a local, county, State highway or on a toll road. For incidents on local or county roads, please call the respective township/county or visit their websites. If your accident was on the Garden State Parkway or the New Jersey Turnpike, please visit <http://www.state.nj.us/turnpike/maintenance-issue.html> or call 732-750-5300. Accidents on the Atlantic City Expressway are handled by the South Jersey Transportation Authority. You may visit their website www.sjta.com or call 609-965-6060.
2. Upon determining that the pothole incident occurred on a State-owned highway, you may fill out the **PROPERTY DAMAGE CLAIM-SHORT FORM**.
3. The Registered Owner, and not the driver, of the damaged vehicle must complete, sign and date the Notice of Claim and mail it to the address on the form within 90 days from the date of the incident to preserve their legal rights. The preferred method is via certified mail return receipt requested. Please keep copies of the claim form and submittals for your records.
4. The claim form must, at a minimum, include:
 - (a) An estimate for repairs and/or a receipt showing proof of payment for any repairs made;
 - (b) Specific location where the incident occurred (nearest exit, mile post, cross street, relevant landmarks, etc.)
 - (c) A copy of an official police report, if one was filed at the time of the incident;
 - (d) A copy of the Declaration page of the auto policy for the registered owner of the vehicle. However, photos of the pothole are not necessary.
5. Please allow 3 to 6 months for your claim to be resolved. You should note that payment/reimbursement is not guaranteed.

New Jersey Department of Treasury
Division of Risk Management
P.O. Box 620
Trenton, New Jersey 08625
Attn: Tort & Contract Unit
(609) 292-4347
8:30 a.m. to 4:30 p.m.