



## Application for Tax Clearance – Business Assistance and Incentives

**This form is not for business dissolutions.**

Use this form if you need a tax clearance certificate for a grant, loan, loan guarantee, rebate, tax credit, or other monetary incentive issued by a New Jersey agency or authority. If the applicant has not filed or paid all required tax obligations, the Division of Taxation will not issue a tax clearance certificate. However, the Division will notify the applicant of what needs to be resolved in order to have a tax clearance certificate issued.

### Applicant Information:

Legal Name of Applicant:

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Trade Name of Applicant:

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Business Location or Home Address:

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Mailing Address for Tax Clearance Certificate:

(If different from Business Location or Home Address)

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NJ Tax Registration #:

EIN/SSN

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### Agency Issuing Assistance/Incentive:

(This information is required to process this application.)

Name of Agency:

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Name of Assistance/Incentive Program:

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Agency Contact Person:

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Agency Contact Phone #:

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Agency Contact Email:

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I certify that I am authorized to complete this tax clearance application. I affirm that the information provided herein is true and complete, and that I will be held **personally liable** under **penalties of perjury** for making any false statements. ([N.J.S.A. 2C:28-1](#))

I understand that the Division of Taxation may communicate to the issuer State agency, the status of the tax compliance of the applicant. By signing this tax clearance application, I consent to the release of such general status information by the Division of Taxation.

Signature of Authorized Representative:

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Print Name:

Title:

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Contact Phone #:

Date:

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Email Address:

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**We will not process this application if you do not provide a contact phone number and/or email.**

**List of Officers, Partners or Members:**

(Attach additional sheets if necessary)

Name SSN:

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Address:

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Name SSN:

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Address:

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Name SSN:

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Address:

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**Parent Company, Subsidiary, or other Related Entity That Will Directly Benefit From This Assistance:**

(Attach additional sheets if necessary)

Name: Taxpayer ID #:

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Address:

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Relationship: Type of Business:

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Name: Taxpayer ID #:

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Address:

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Relationship: Type of Business:

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P.L. 2007,c. 101 established a tax clearance program for awards of certain business assistance and incentive programs, including but not limited to a grant, loan, loan guarantee, or other monetary or financial benefit issued by New Jersey and its independent agencies and authorities to assist in the conduct or operation of a business, occupation, trade, or profession in New Jersey. As a precondition to, or as a component of, the application process, the applicant must provide to the State agency a current tax clearance certificate issued by the Director of the Division of Taxation.

**Mandatory Application Fees:**

Standard Processing - \$75.00

Expedited Processing (response within three (3) business days) - \$200.00.

Payment must be made by check or money order payable to the "New Jersey Division of Taxation".

The fee is non-refundable and entitles the applicant to updated tax clearance certificates for up to one year from the date of application.

**Mail this application and fee to:**

State of New Jersey  
Division of Taxation  
Business Assistance Tax Clearance Unit  
3 John Fitch Way – 8<sup>th</sup> Floor  
P.O. Box 272  
Trenton, NJ 08695-0272

Questions about the tax clearance process may be directed to: (609) 322-6835 or email [BusinessAssistanceTC.Taxation@treas.nj.gov](mailto:BusinessAssistanceTC.Taxation@treas.nj.gov).

All other questions should be directed to the agency providing the assistance/incentive.