



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF TAXATION
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MEMORANDUM

TO: Certified Tax Assessor (CTA) Certificate Holders

FROM: Shelly Reilly, Acting Assistant Director, Property Administration

DATE: May 20, 2020

SUBJECT: Extension of CTA Renewal Period by P.L. 2020, c. 34

On May 15, 2020, Governor Murphy signed Bill A-3969 into law as P.L. 2020, c. 34. Amongst other provisions, this law extends the recertification deadline for a number of professional certifications for local government offices, including the CTA.

Chapter 34 automatically extends the three-year recertification period to four years for any CTA expiring after the effective date of the law, that is, May 15, 2020. Accordingly, any CTA holder on a three year renewal cycle whose license was set to expire on June 30, 2020 will now have his or her license expire on June 30, 2021.

Anyone who has not yet met the continuing education requirements for renewal this year will have an additional year to obtain the necessary credits. Anyone who has already met the continuing education requirements for renewal this year will be issued a certificate valid from July 1, 2021 to June 30, 2024. If a certificate has been issued with the renewal cycle of July 1, 2020 to June 30, 2023, a new certificate will be issued with the revised dates. Chapter 34 also provides that following the extended four-year cycle, all subsequent recertifications will revert to the three-year period.

Please note that the law explicitly extended three-year renewal cycles to four years. As such, any CTA holders in their initial five-year continuing education period whose license expires June 30, 2020 **will not** have an additional year to meet the continuing education requirements. Any extension for a CTA holder on the five-year continuing education period must be requested and granted pursuant to the procedures outlined in N.J.A.C. 18:17-2.1(a)8. The request for extension can be found at: <https://www.state.nj.us/treasury/taxation/pdf/lpt/ceux.pdf>

The Division will provide additional guidance for CTA holders whose renewal cycles end after June 30, 2020 at a later time.

If you have any questions, contact the Division of Taxation at (609) 292-7974 or (609) 292-7975.

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