



## State of New Jersey

Department of the Treasury

Division of Taxation

PO Box 269

Trenton NJ 08695-0269

# NOTICE TO EMPLOYERS AND OTHER PREPARERS OF 2020 W-2 WAGE AND TAX STATEMENTS

In order to assist New Jersey employers and other preparers of Form W-2, Wage and Tax Statements, regarding the proper reporting of Calendar Year 2020 withholdings of employee contributions for:

- Unemployment Insurance
- Workforce Development/Supplemental Workforce Fund
- New Jersey Disability Insurance
- Family Leave Insurance

The New Jersey Department of Labor and Workforce Development and the New Jersey Division of Taxation have established official 2020 W-2 reporting guidelines for New Jersey. For information related to the New Jersey Department of Labor and Workforce Development call (609) 633-6400.

Filled-in sample W-2s showing the placement of the required New Jersey information are attached.

General information regarding preparation of Form W-2 and the placement of State Income Tax data can be obtained by calling the Taxation Customer Service Center at (609) 292-6400.

# 2020 W-2 SAMPLE: PREFERRED

## How to Report Worker Contributions for Unemployment Insurance, Workforce Development Partnership Fund/Supplemental Workforce Fund, State Disability Insurance, Family Leave Insurance, Employee Withholding for New Jersey Gross Income Tax

		a. Employee's Social Security number				
b Employer identification number (EIN)		1 Wages, tips, other compensation		2 Federal income tax withheld		
c Employer's name, address, and ZIP code		3 Social Security wages		4 Social Security tax withheld		
		5 Medicare wages and tips		6 Medicare tax withheld		
		7 Social Security tips		8 Allocated tips		
d Control number		9		10 Dependent care benefits		
e Employee's first name and initial      Last name      Suff.		11 Nonqualified plans		12a See instructions for box 12		
		13. Statutory employee      Retirement plan      Third-party sick pay <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		12b C O D E		
		14. Other  <b>UI/WF/SWF -150.03</b> <b>DI -350.74</b> <b>DI P.P. # XXXXXXXXXXXX</b>		12c C O D E		
				12d C O D E		
f. Employee's address and ZIP code						
15 State <b>NJ</b>	Employer's state ID number <b>234-567-890/000</b>	16 State wages, tips, etc. <b>35,300.00</b>	17 State income tax <b>525.00</b>	18 Local wages, tips, etc.	19 Local income tax	20 Locality name
	<b>FLI P.P. #</b> <b>XXXXXXXXXXXX</b>		<b>215.84 - FLI</b>			

**W-2**

Wage and Tax Statement

**2020**

Department of Treasury - Internal Revenue Service

**New Jersey Taxpayer Identification Number**

Call the New Jersey Division of Taxation's Customer Service Center at (609) 292-6400 or the New Jersey Department of Labor and Workforce Development at (609) 633-6400 if you are unsure of your New Jersey Taxpayer Identification Number.

**Family Leave Insurance Private Plan Number (FLI P.P. #)**

To be entered only by employers who have an approved contributory Private Family Leave Insurance Plan. Phone (609) 292-2720 if you are unsure of your Private Plan Number.

**Worker Contributions**

- Unemployment Insurance, Workforce Development Partnership Fund/Supplemental Workforce Fund
- State Disability Insurance
- Family Leave Insurance

Please Note:  
The Taxable Wage Base for UI/WF/SWF purposes for 2020 is \$35,300. The Taxable Wage Base for DI and FLI purposes for 2020 is \$134,900

**Disability Insurance Private Plan Number (DI P.P. #)**

To be entered only by employers who have an approved contributory Private Disability Plan. Phone (609) 292-2720 if you are unsure of your Private Plan Number.

# 2020 W-2 SAMPLE: ACCEPTABLE ALTERNATE

## How to Report Worker Contributions for Unemployment Insurance, Workforce Development Partnership Fund/Supplemental Workforce Fund, State Disability Insurance, Family Leave Insurance, Employee Withholding for New Jersey Gross Income Tax

		a. Employee's Social Security number					
b Employer identification number (EIN)		1 Wages, tips, other compensation		2 Federal income tax withheld			
c Employer's name, address, and ZIP code		3 Social Security wages		4 Social Security tax withheld			
		5 Medicare wages and tips		6 Medicare tax withheld			
		7 Social Security tips		8 Allocated tips			
d Control number		9		10 Dependent care benefits			
e Employee's first name and initial      Last name      Suff.		11 Nonqualified plans		12a See instructions for box 12			
		13. Statutory employee    Retirement plan    Third-party sick pay <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		12b C O D E			
		14. Other		12c C O D E			
				12d C O D E			
f. Employee's address and ZIP code							
15 State <b>NJ</b>	Employer's state ID number <b>234-567-890/000</b>	16 State wages, tips, etc. <b>35,300.00</b>	17 State income tax <b>525.00</b>	18 Local wages, tips, etc.	19 Local income tax <b>150.03</b> <b>350.74</b>	20 Locality name <b>UI/WF/SWF</b> <b>DI</b>	
	DI P.P. # XXXXXXXXXXXX		FLI P.P. #	XXXXXXXXXXXX	<b>215.84</b>	<b>FLI</b>	

**W-2**

Wage and Tax Statement

**2020**

Department of Treasury - Internal Revenue Service

Disability Insurance Private Plan Number (DI P.P. #)

To be entered only by employers who have an approved contributory Private Disability Plan. Phone (609) 292-2720 if you are unsure of your Private Plan Number.

New Jersey Taxpayer Identification Number

Call the New Jersey Division of Taxation's Customer Service Center at (609) 292-6400 or the New Jersey Department of Labor and Workforce Development at (609) 633-6400 if you are unsure of your New Jersey Taxpayer Identification Number.

Family Leave Insurance Private Plan Number (FLI P.P. #)

To be entered only by employers who have an approved contributory Private Family Leave Insurance Plan. Phone (609) 292-2720 if you are unsure of your Private Plan Number.

Worker Contributions

- Unemployment Insurance, Workforce Development Partnership Fund/ Supplemental Workforce Fund.
- State Disability Insurance
- Family Leave Insurance

Please Note:  
The Taxable Wage Base for UI/WF/SWF purposes for 2020 is \$35,300. The Taxable Wage Base for DI and FLI purposes for 2020 is \$134,900

# 2020 W-2 SAMPLE: ACCEPTABLE ALTERNATIVE

## How to Report Worker Contributions for Unemployment Insurance, Workforce Development Partnership Fund/Supplemental Workforce Fund, State Disability Insurance, Family Leave Insurance, Employee Withholding for New Jersey Gross Income Tax

		a. Employee's Social Security number				
b Employer identification number (EIN)		1 Wages, tips, other compensation		2 Federal income tax withheld		
c Employer's name, address, and ZIP code		3 Social Security wages		4 Social Security tax withheld		
		5 Medicare wages and tips		6 Medicare tax withheld		
		7 Social Security tips		8 Allocated tips		
d Control number		9		10 Dependent care benefits		
e Employee's first name and initial      Last name      Suff.		11 Nonqualified plans		12a See instructions for box 12		
		13. Statutory employee      Retirement plan      Third-party sick pay <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		12b C O D E		
		14. Other  <b>UI/WF/SWF -150.03</b> <b>DI -350.74</b> <b>FLI - 215.84</b>		12c C O D E		
				12d C O D E		
f. Employee's address and ZIP code						
15 State <b>NJ</b>	Employer's state ID number <b>234-567-890/000</b>	16 State wages, tips, etc. <b>35,300.00</b>	17 State income tax <b>525.00</b>	18 Local wages, tips, etc.	19 Local income tax <b>XXXXXXXXXX</b> <b>XXXXXXXXXX</b>	20 Locality name <b>DI P.P. #</b> <b>FLI P.P. #</b>

**W-2**

Wage and Tax Statement

**2020**

Department of Treasury - Internal Revenue Service

**New Jersey Taxpayer Identification Number**

Call the New Jersey Division of Taxation's Customer Service Center at (609) 292-6400 or the New Jersey Department of Labor and Workforce Development at (609) 633-6400 if you are unsure of your New Jersey Taxpayer Identification Number.

**Worker Contributions**

- Unemployment Insurance, Workforce Development Partnership Fund/Supplemental Workforce Fund
- State Disability Insurance
- Family Leave Insurance

Please Note:  
The Taxable Wage Base for UI/WF/SWF purposes for 2020 is \$35,300. The Taxable Wage Base for DI and FLI purposes for 2020 is \$134,900

**Disability Insurance Private Plan Number (DI P.P. #)**

To be entered only by employers who have an approved contributory Private Disability Plan. Phone (609) 292-2720 if you are unsure of your Private Plan Number.

**Family Leave Insurance Private Plan Number (FLI P.P. #)**

To be entered only by employers who have an approved contributory Private Family Leave Insurance Plan. Phone (609) 292-2720 if you are unsure of your Private Plan Number.