
STATE OF NEW JERSEY
(609) 292-6500 ext. 5063

Application for Certificate of Ownership for Vehicle in Salvage Processor's Possession

This procedure is to be used when a claim was paid to the owner, the vehicle is a total loss (salvage), the insurer has paid the insurance claim but has not taken ownership of the vehicle, the insurer has authorized the salvage processor to release the vehicle to the owner or lienholder, and neither the owner nor the lienholder has claimed the vehicle within 60 days from the date of notification by the salvage processor.

The following documents must be submitted to the Motor Vehicle Commission in order for a certificate of ownership to be issued in the salvage processor's name.

This transaction may only be processed through the mail to: NJMVC, P.O. Box 017, Trenton, NJ, 08666-0017.

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1. The Application for Salvage Certificate of Title (OS/SS-61), or Application for Junk Certificate of Title (OS/SS-61a), with completed sales tax stamp, date, signature, exemption code and Sales Tax ID number on the form, and title fee in the amount of \$60.00 (by check or money order, made payable to "NJMVC"), if requesting a salvage certificate of title, or title fee in the amount of \$2.00 (by check or money order, made payable to "NJMVC") if requesting a junk title.
 2. The notarized release statement provided by the insurer to the salvage processor, identifying the vehicle by make, model, year, and vehicle identification number, and authorizing the salvage processor to release the vehicle to the owner or lienholder of the vehicle.
 3. A copy of the certified lien search request and results from the jurisdiction that issued the certificate of ownership.
 4. A copy of the notice sent to any owner of the vehicle, and any lienholders, notifying the owner and any lienholders that the insurer has authorized the salvage processor to release the vehicle to the owner or lienholder.
 - a) This notice must:
 - be sent within five business days from receipt of the release statement from the insurer;
 - state that the vehicle may be released upon payment of any outstanding charges;
 - state that failure to claim the vehicle will result in the vehicle being deemed abandoned and that the salvage processor may apply for the issuance of a salvage certificate of title or a junk title in the name of the salvage processor, which shall extinguish any existing liens against the vehicle;
 - include an invoice for any outstanding charges owed to the salvage processor and shall inform the owner and any lienholders that the vehicle must be claimed within 60 days from the date of the notice;

- inform the owner, and any lienholders, of the location of the vehicle; and
- be sent by certified mail or commercial courier whose regular business is delivery and that provides proof of delivery to the last known address based upon the records of the MVC.

b)The salvage processor must provide proof, to the MVC, that the notice required by this section was sent to the owner and any lienholders of record. **All notices returned as undeliverable must be submitted to the MVC with the original, unopened, undelivered envelope(s) with the USPS, or other courier's, notation showing the reason(s) for non-delivery to the owner and/or lienholder(s).**