



# NEW JERSEY DEPARTMENT OF THE TREASURY

## NOTICE OF VACANCY

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| <b>POSTING #:</b><br>2025 - 061 - P | <b>ISSUE DATE:</b><br>April 28, 2025 | <b>CLOSING DATE:</b><br>Open until filled |
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| <b>TITLE:</b> Deputy Public Advocate 1              | <b>OPEN TO:</b> General Public              |
| <b>FUNCTIONAL TITLE:</b> Litigation Manager         | <b>TITLE CODE:</b> 30736 <b>RANGE:</b> M 38 |
| <b>DIVISION:</b> Rate Counsel                       | <b>WORKWEEK:</b> NL (35 hours)              |
| <b>LOCATION:</b> 140 East Front Street, Trenton, NJ | <b>SALARY :</b> \$175,000.00                |

**THIS IS A REPOST OF POSTING #2024-094-P. CANDIDATES WHO RESPONDED TO 2024-094-P DO NOT NEED TO REAPPLY. INTERVIEWS WILL BE EXTENDED ON THE BASIS OF THEIR RESUME.**

### JOB DESCRIPTION

The New Jersey Division of Rate Counsel seeks a Litigation Manager who, under the direction of the Division Director and in collaboration with outside expert consultants, prepares and reviews briefs, discovery, testimony, comments, and reports regarding complex legal and factual issues affecting the regulation of utilities in New Jersey. The Litigation Manager ensures all legal documents prepared by the legal staff are thoroughly reviewed, free of substantive legal errors, and maintains an advocate perspective. The Litigation Manager supervises the managing attorneys, including job performance and daily attendance. Represents the Division at substantive staff meetings, including establishing the Division's position in proceedings, and serves as the Division's Liaison with the BPU and utility companies. Provides daily communication with the Division Director, including summaries on conferences/meetings involving the Division or any legal issues of importance of which the Director needs to be made aware. Assists with preparing settlement negotiations, conference calls with Utilities, and media releases for the press. The Litigation Manager must appear at meetings, public hearings, and evidentiary hearings at the Office of Administrative Law, in the courts, and at legislative-type hearings before administrative agencies; handles complex litigation based on knowledge of the operations, responsibilities, and policies of state and federal regulatory agencies and the businesses, industries and utilities subject to their regulation or control; and performs other related duties upon request. The Litigation Manager is a resource for the other attorneys in the office concerning litigation and policy strategy.

The standard workweek is Monday through Friday. This position **may** be eligible to participate in the Department's pilot telework program, which allows eligible employees to work remotely for up to two (2) days per week, as approved by management. The position offers a comprehensive benefits package including medical, prescription drug, and dental coverage, benefit leave, Pension, supplemental pension plan, tax saving programs, and paid holidays.

### POSITION REQUIREMENTS

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| <b><u>Education</u></b>  | Graduation from an accredited college or university with a law degree.  |
| <b><u>Experience</u></b> | Five (5) years of experience as a practicing attorney.  |
| <b><u>License:</u></b>   | Appointee must be eligible to practice as an Attorney-At-Law in the State of New Jersey. Appointees must possess a current Certificate or Good Standing issued by the New Jersey Board of Bar Examiners, or other license to practice law issued by any State in the United States. |
| <b><u>License:</u></b>   | Appointees must possess a driver's license valid in New Jersey in order to perform the essential duties of the position.  |



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## NOTICE OF VACANCY

### GENERAL INFORMATION

**Vacancy Notice:**

This is not a promotional announcement. Appointment(s) resulting from this posting will be made in accordance with Civil Service Commission rules and regulations.

**Foreign Degrees:**

Degrees and/or transcripts issued by a college or university outside of the United States must be evaluated for accreditation by a reputable evaluation service at your expense and must be included in your application submission by the closing date.

**NJ SAME Program:**

In accordance with P.L. 2021, c.465 and P.L. 2021, c.466, the **State as a Model Employer of People with Disabilities (SAME) program** allows qualified individuals with a significant disability to apply for non-competitive and unclassified positions through a fast track hiring process. If you are applying under the "NJ SAME Program", your supporting documents (Schedule A or B letter), must be included in your application submission by the closing date. Reasonable accommodations will be made for qualified candidates with disabilities upon request. For more information, call (609) 292-4144, option 3; email [CSC-SAME@csc.nj.gov](mailto:CSC-SAME@csc.nj.gov) or visit <https://nj.gov/csc/same/overview/index.shtml>.

**NJ Veteran's Preference:**

New Jersey's merit system provides absolute veteran preference in employee selection. Qualified veterans are placed at the top of open competitive employment lists and priority on certain certified lists. If you have established NJ Veteran's Preference, a copy of your New Jersey Veteran's Preference card must be included in your application submission by the closing date. For more information, visit: [Civil Service Preference for Veterans](#).

**Residency:**

In accordance with the New Jersey First Act, P.L. 2011, c.70, requires all employees to reside in the State of New Jersey, unless otherwise exempted under the law. If you do not live in New Jersey, you have one year from the date of appointment to relocate and maintain residence in New Jersey. For more information, visit: <https://nj.gov/labor/lwdhome/njfirst/NJFirst.html>.

**Work Authorization:**

Selected candidates must be authorized to work within the United States in accordance with United States Citizenship and Immigration Services and the Department of Homeland Security regulations. The State of New Jersey does not permit nor provide sponsorships. Individuals on student visas such as F1, J1, CPT, OPT, CPT, and H1B visas are not eligible for employment.

### INSTRUCTIONS TO APPLY

Submissions must be received timely to the email address listed below in order to be considered. Failure to submit all required documents may result in an ineligibility determination. Interviews will be granted on the basis of the resume.

**If you are qualified, please submit the documents listed below:**

- Cover letter/Letter of interest
- Resume
- Proof of degree (unofficial transcript reflecting the date the degree was awarded or copy of diploma)

**Treasury Employment Recruiter**

Email address: [EmploymentRecruiter@treas.nj.gov](mailto:EmploymentRecruiter@treas.nj.gov)

(Please list the "2025-061-P Deputy Public Advocate 1" in the Subject Line)

THIS POSTING IS AUTHORIZED BY:

*Antoinette Sargent/nr*  
Antoinette Sargent, Human Resource Officer

*The State of New Jersey is an Equal Opportunity Employer*