



NEW JERSEY DEPARTMENT OF THE TREASURY

NOTICE OF VACANCY

POSTING #: 2025 - 097 - B	ISSUE DATE: October 6, 2025	CLOSING DATE: October 21, 2025
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TITLE: Occupational Safety Consultant 2	OPEN TO: General Public
DIVISION: Risk Management	TITLE CODE: 03945 RANGE: P25
UNIT: Worker's Compensation	WORKWEEK: NL (35 hours)
LOCATION: 20 W. State Street, 6th Floor, Trenton, NJ	SALARY RANGE: \$77,143.55 - \$113,263.75

JOB DESCRIPTION

The New Jersey Department of Treasury, Division of Risk Management seeks an Occupational Safety Consultant 2. Under the general supervision of a supervisory official in the Division of Risk Management, the appointee will perform regular complex on-site safety inspections and investigations of facilities and properties occupied by all State Departments and agencies throughout the State of New Jersey, to identify, address and remedy present and potential workplace safety hazards, in accordance with Occupational Safety and Health Administration (OSHA) standards, and/or the Public Employees Occupational Safety and Health Act (PEOSH) regulations.

The appointee will conduct Occupational Safety consultation visits to assist departments/facilities in developing training and educational programs for risk assessment and loss prevention; and assist in overseeing the establishment and operation of risk management committees of each of the principle State departments. They will take the lead over lower level investigators on joint inspections and investigations of State facilities, and assist the investigator and the State agency in addressing and resolving the underlying issue, hazard, or problem on the given claim or case, so as to avoid or minimize future accidents and claims.

The appointee will review the Division's quarterly Multiple Claims History Reports/Forms, the Accident Prevention Worksheets, the Quarterly Claim File Review Checklist and Forms, the Departmental Monthly Accident/Claims Report generated by IT, and select occupational claims filed against the State; in order to identify potential fraud, abuse, opportunities for training and to assist in the enhancement of loss and accident prevention policies and procedures. They will also prepare and disseminate periodic comprehensive reports, risk analysis and assessment, which identify the present and potential safety hazards at each given State facility, with sound findings, conclusions and recommendations on the appropriate loss control, and accident prevention methodology and controls systems, so as to reduce the number of accidents and resulting claims that are filed against the State of New Jersey. These reports and assessments are related to on-site inspections and investigations, as well as the review and analysis of all relevant risk, accident, claims files, reports and forms. Participate and assist in the training of new staff members, and attend the Statewide Risk Management Committee, and Treasury Health & Safety committee meetings.

The standard workweek is Monday through Friday. This position **may** be eligible to participate in the Department's telework program, which allows eligible employees to work remotely for up to two (2) days per week, as approved by management. The position offers a comprehensive benefits package including medical, prescription drug, and dental coverage, benefit leave, paid holidays, Pension, supplemental pension plan options, and tax saving programs. For more information regarding the New Jersey State Health Benefits Program (SHBP) and Public Employees' Retirement System of New Jersey (PERS) plan offerings, eligibility requirements, and enrollment, please visit the New Jersey Division of Pensions and Benefits website at <https://www.nj.gov/treasury/pensions/>. Please refer to the **Active Employees** section on the home page.



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POSITION REQUIREMENTS

Education & Experience:

Seven (7) years of professional experience in the identification, analysis and/or solution of workplace safety hazards involving the application of Federal OSHA and/or nationally recognized safety standards.

-OR-

Possession of a bachelor's degree from an accredited college or university; and three (3) years of the above-mentioned professional experience.

-OR-

A combination of both experience and education. Thirty (30) semester hour credits are equal to one (1) year of relevant experience.

Note:

Appointees will be required to complete a specialized training course for Compliance Safety and Health Officers conducted by the Occupational Safety and Health Administration.

Note:

"Professional experience" refers to work that is creative, analytical, evaluative, and interpretive; requires a range and depth of specialized knowledge of the profession's principles, concepts, theories, and practices; and is performed with the authority to act according to one's own judgment and make accurate and informed decisions.

IMPORTANT NOTES

Note to current state employees:

Open to full-time employees who have permanent status in a competitive title and who meet the requirements listed above. Appointments resulting from this posting will be made in accordance with Civil Services rules and regulations and may result in a forfeiture of rights to any promotional lists in the former office/unit.

Note to new appointments:

Starting Salary:

In accordance with N.J.A.C. Title 4A, new appointments will be limited to a starting salary between Step 1 and Step 4 of the salary range.

Provisional Appointment:

Appointee will serve provisionally pending an open-competitive examination. In order to become permanent in this title, you must file for and successfully pass a Civil Service Commission open-competitive examination and be reachable for appointment in the resultant list, followed by a four (4) month working test period. (PAOC)



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GENERAL INFORMATION

Vacancy Notice:

This is not a promotional announcement. Appointment(s) resulting from this posting will be made in accordance with Civil Service Commission rules and regulations.

Foreign Degrees:

Degrees and/or transcripts issued by a college or university outside of the United States must be evaluated for accreditation by a reputable evaluation service at your expense and must be included in your application submission by the closing date.

NJ SAME Program:

In accordance with P.L. 2021, c.465 and P.L. 2021, c.466, the **State as a Model Employer of People with Disabilities (SAME) program** allows qualified individuals with a significant disability to apply for non-competitive and unclassified positions through a fast track hiring process. If you are applying under the "NJ SAME Program", your supporting documents (Schedule A or B letter), must be included in your application submission by the closing date. Reasonable accommodations will be made for qualified candidates with disabilities upon request. For more information, call (609) 292-4144, option 3; email CSC-SAME@csc.nj.gov or visit <https://nj.gov/csc/same/overview/index.shtml>.

NJ Veteran's Preference:

New Jersey's merit system provides absolute veteran preference in employee selection. Qualified veterans are placed at the top of open competitive employment lists and priority on certain certified lists. If you have established NJ Veteran's Preference, a copy of your New Jersey Veteran's Preference card must be included in your application submission by the closing date. For more information, visit: [Civil Service Preference for Veterans](#).

Residency:

In accordance with the New Jersey First Act, P.L. 2011, c.70, requires all employees to reside in the State of New Jersey, unless otherwise exempted under the law. If you do not live in New Jersey, you have one year from the date of appointment to relocate and maintain residence in New Jersey. For more information, visit: <https://nj.gov/labor/lwdhome/njfirst/NJFirst.html>.

Work Authorization:

Selected candidates must be authorized to work within the United States in accordance with United States Citizenship and Immigration Services and the Department of Homeland Security regulations. The State of New Jersey does not permit nor provide sponsorships. Individuals on student visas such as F1, J1, CPT, OPT, CPT, and H1B visas are not eligible for employment.

INSTRUCTIONS TO APPLY

Submissions must be received timely to the email address listed below in order to be considered. Failure to submit all required documents may result in an ineligibility determination. Interviews will be granted on the basis of the resume.

If you are qualified, please submit the documents listed below by 5:00 p.m. on October 21, 2025:

- Cover letter/Letter of interest
- Resume
- Proof of degree (unofficial transcript reflecting the date the degree was awarded or copy of diploma)

Treasury Employment Recruiter

Email address: EmploymentRecruiter@treas.nj.gov

(Please list the "2025- 097 - B Occupational Safety Consultant 2" in the Subject Line)

THIS POSTING IS AUTHORIZED BY:

Antoinette Sargent/sd
Antoinette Sargent, Human Resource Officer

The State of New Jersey is an Equal Opportunity Employer