

On **December 19, 2025**, the Division of Property Management and Construction (DPMC) will electronically randomly select from an appropriate pool of its pre-qualified consultants, a short list of firms who will be invited to submit a Technical and Fee Proposal for the following project:

Project #:	C1079-00
Project Name:	Elevator Repair
Location:	Adult Diagnostic and Treatment Center Avenel, Middlesex County, NJ
CCE:	\$591,288.00
Contact:	William Mahan Phone (609) 292-4234 Fax (609) 777-1970 e-mail: <a href="mailto:william.mahan@treas.nj.gov">william.mahan@treas.nj.gov</a>

In order to be included in the random selection process, a firm must be pre-qualified by the DPMC in the following discipline(s) on or prior to **December 18, 2025**.

Code	Discipline
P008	Elevator/Conveyor Systems Engineering

The Consultant shall also have in-house capabilities or Sub-Consultants pre-qualified with DPMC in **P037 Asbestos Design, P038 Asbestos Safety Control Monitoring and P065 Lead Paint Evaluation**.

A list of Pre-Qualified Consultants/Sub-Consultants are available at the following Web site:  
[https://www.nj.gov/treasury/dpmc/consult\\_search.shtml](https://www.nj.gov/treasury/dpmc/consult_search.shtml)

The mandatory pre-proposal meeting/site visit is scheduled for **Tuesday, January 06, 2026 at 10:00 AM**. Consultants shall meet at the Adult Diagnostic and Treatment Center, 8 Production Way, Avenel, Middlesex County, NJ 07001 (Rain or Shine.) Only those firms attending the mandatory pre-proposal meeting will be permitted to submit a proposal. **Please note that electronic devices such as smart watches, fit bits, cell phones and cameras are prohibited. Consultants are also not to wear any khaki colored clothing.**

Technical Proposals will be evaluated by the Selection Committee based upon the following evaluation criteria:

1. Firm/Team Organization/Sub-Consultants
2. Experience of the Firm, Project Team and Key Team Members
3. Project Approach/Understanding of Project
4. The Firm's Approach to Maintaining the Project Schedule

Notice of Executive Order 125 Requirement for Posting of Winning Proposal and Contract Documents

Pursuant to Executive Order No. 125, signed by Governor Christie on February 8, 2013, the Office of the State Comptroller ("OSC") is required to make all approved State contracts for the allocation and expenditure of federal reconstruction resources available to the public by posting

such contracts on an appropriate State website. Such contracts are posted on the New Jersey Sandy Transparency website located at:

<http://nj.gov/comptroller/sandytransparency/contracts/sandy//>

The contract resulting from this RFP is subject to the requirements of Executive Order No. 125. Accordingly, the OSC will post a copy of the contract, including the RFP, the winning bidder's proposal and other related contract documents for the above contract on the Sandy Transparency website.

In submitting its proposal, a bidder may designate specific information as not subject to disclosure. However, such bidder must have a good faith legal and/ or factual basis to assert that such designated portions of its proposal (i) are proprietary and confidential financial or commercial information or trade secrets or (ii) must not be disclosed to protect the personal privacy of an identified individual. The location in the proposal of any such designation should be clearly stated in a cover letter, and a redacted copy of the proposal should be provided.

The State reserves the right to make the determination as to what is proprietary or confidential, and will advise the winning bidder accordingly. The State will not honor any attempt by a winning bidder to designate its entire proposal as proprietary, confidential and/or to claim copyright protection for its entire proposal. In the event of any challenge to the winning bidder's assertion of confidentiality with which the State does not concur, the bidder shall be solely responsible for defending its designation.

#### **Notice of Requirement for DUNS Number Registration**

In accordance with 2CFR Part 200.213 "Suspension and Debarment", all vendors, contractors and subcontractors submitting proposals on federal FEMA and HUD funded projects will be required to register for a Data Universal Numbering System (DUNS) number in order to be eligible for a contract award. These regulations restrict awards, sub-awards and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participating in federal assistance programs or activities. In order to comply with this requirement, each consultant, prime contractor and sub-contractor must register in the System of Award Management (SAM) at <http://www.sam.gov> and register for a DUNS number at <http://www.dnb.com/duns-number.html>.

Be advised that firms doing work for the government or bidding on government contracts or proposals will need to get a DUNS Number for each physical location of their business. Firms can get a DUNS Number expedited for free if they are required to register with the federal government for a government funded contract and the firm may have the DUNS number expedited at no cost.

Successful bidders will be required to submit to the Division of Property Management and Construction (DPMC) their DUNS number immediately after the bid due date and prior to contract award.

If a firm wishes to participate in the selection process for future projects but is not presently pre-qualified by the DPMC, the firm should submit a DPMC 48A, which may be found at [www.state.nj.us/treasury/dpmc](http://www.state.nj.us/treasury/dpmc).

**Date: December 12, 2025**