

GENERAL TREASURY DISBURSEMENT SERVICES RFP

INCOME TAX REFUND ACCOUNT

CURRENT ACH FILE SPECIFICATIONS

TAXATION ACH File, Record length: 94

FILE LAYOUT: EXHIBIT M Standard Check, ACH, Pre-note, Check Paid and Outstanding HEAP Check File Layouts

FILE: ACH File

STANDARD ENTRY CLASS CODE: PPD (Prearranged Payment and Deposit entries)

METHOD OF TRANSMISSION: Connect: Direct Secure+

TIMING OF TRANSMISSION: At will on Weekdays during bank hours, except holidays.

DIRECT DEPOSIT SCHEDULE:

Income Tax refunds run bi-weekly on Fridays and Wednesdays, with deposit dates for the following Thursdays and Tuesdays respectively. Holiday schedules for runs and deposit dates may differ.

CONTINGENCY FOR FILE TRANSMISSION:

Operations receive auto fax back from the bank indicating if transmission is successful. If transmission fails, resubmit Connect: Direct Secure+.

SECURITY REQUIREMENTS: Dedicated Line