

**GENERAL TREASURY DISBURSEMENT SERVICES RFP**

**HOMESTEAD, SAVER AND PROPERTY TAX REBATE ACCOUNT**

**CURRENT HOMESTEAD CHECK FILE SPECIFICATIONS**

**TAXATION HOMESTEAD CHECK FILE, Record Length: 48**

**FILE LAYOUT: EXHIBIT M Standard Check, ACH, Pre-note, Check Paid and Outstanding HEAP Check File Layouts**

**FILE:** Check File

**METHOD OF TRANSMISSION:** Connect: Direct Secure+

**TIMING OF TRANSMISSION:** Weekdays during bank hours, except holidays.

**CHECK SCHEDULE:**

Homestead Rebates run weekly on Wednesdays, with check dates for the following Mondays. Holiday schedules for runs and check dates may differ.

**CONTINGENCY FOR FILE TRANSMISSION:**

Check Authorization is required. Operations should receive an auto fax back from the bank indicating if transmission was successful. If transmission fails, resubmit Connect: Direct Secure+.

**SECURITY REQUIREMENTS:** Dedicated Line

**GENERAL TREASURY DISBURSEMENT SERVICES RFP**

**HOMESTEAD, SAVER AND PROPERTY TAX REBATE ACCOUNT**

**CURRENT SAVER CHECK FILE SPECIFICATIONS**

**TAXATION SAVER CHECK FILE, Record Length: 48**

**FILE LAYOUT: EXHIBIT M Standard Check, ACH, Pre-note, Check Paid and Outstanding HEAP Check File Layouts**

**FILE:** Check File

**METHOD OF TRANSMISSION:** Connect: Direct Secure+

**TIMING OF TRANSMISSION:** Weekdays during bank hours, except holidays.

**CHECK SCHEDULE:**

Saver checks run weekly on Thursday, with check dates for the following Tuesday. Holiday schedules for runs and check dates may differ.

**CONTINGENCY FOR FILE TRANSMISSION:**

Check Authorization is required. Operations should receive an auto fax back from the bank indicating if transmission was successful. If transmission fails, resubmit Connect: Direct Secure+.

**SECURITY REQUIREMENTS:** Dedicated Line

**GENERAL TREASURY DISBURSEMENT SERVICES RFP**  
**HOMESTEAD, SAVER AND PROPERTY TAX REBATE ACCOUNT**  
**CURRENT PROPERTY TAX REBATE CHECK FILE SPECIFICATIONS**

**TAXATION PROPERTY TAX REBATE CHECK FILE, Record Length: 48**

**FILE LAYOUT: EXHIBIT M Standard Check, ACH, Pre-note, Check Paid and Outstanding HEAP Check File Layouts**

**FILE:** Check File

**METHOD OF TRANSMISSION:** Connect: Direct Secure+

**TIMING OF TRANSMISSION:** Weekdays during bank hours, except holidays.

**CHECK SCHEDULE:**

Property Tax Rebate checks run weekly on Tuesday, with check dates for the following Friday. Holiday schedules for runs and check dates may differ.

**CONTINGENCY FOR FILE TRANSMISSION:**

Check Authorization is required. Operations should receive an auto fax back from the bank indicating if transmission was successful. If transmission fails, resubmit Connect: Direct Secure+.

**SECURITY REQUIREMENTS:** Dedicated Line