

**GENERAL TREASURY DISBURSEMENT SERVICES RFP**

**PAYROLL ACH ACCOUNT**

**CURRENT PAYROLL ACH FILE SPECIFICATIONS**

**PAYROLL ACH FILE, Record Length 94**

**FILE LAYOUT: EXHIBIT M Standard Check, ACH, Pre-note and Paid File Layouts.**

**FILE: ACH FILE**

**STANDARD ENTRY CLASS CODE FOR ACH: PPD (Prearranged Payment and Deposit entries)**

**METHOD OF TRANSMISSION: Connect: Direct Secure+**

**TIMING OF TRANSMISSION: Batch 1 Tuesday prior to pay date,  
Batch 2 Wednesday prior to pay date.\***

**CONTINGENCY FOR FILE TRANSMISSION: Resubmit Connect: Direct Secure+**

**SECURITY REQUIREMENTS: Dedicated Line**

**\*- This schedule will change for scheduled holidays and any additional days granted by the governor.**

**GENERAL TREASURY DISBURSEMENT SERVICES RFP**

**PAYROLL ACH ACCOUNT**

**CURRENT PAYROLL PRE-NOTE FILE SPECIFICATIONS**

**PAYROLL ACH PRENOTE FILE, Record Length 94**

**FILE LAYOUT: EXHIBIT M Standard Check, ACH, Pre-note and Paid File Layouts.**

**FILE: PRENOTE FILE**

**STANDARD ENTRY CLASS CODE FOR ACH: PPD (Prearranged Payment and Deposit entries)**

**METHOD OF TRANSMISSION: Connect: Direct Secure+**

**TIMING OF TRANSMISSION: Monday of a regular pay week and the Friday before an early pay week.\***

**CONTINGENCY FOR FILE TRANSMISSION: Resubmit Connect: Direct Secure+**

**SECURITY REQUIREMENTS: Dedicated Line**

**\*- This schedule will change for scheduled holidays and any additional days granted by the governor.**