



## State of New Jersey

DEPARTMENT OF THE TREASURY  
OFFICE OF MANAGEMENT & BUDGET  
P.O. BOX 221  
TRENTON, NJ 08625-0221

**CHRIS CHRISTIE**  
*Governor*

**KIM GUADAGNO**  
*Lt. Governor*

**ANDREW P. SIDAMON-ERISTOFF**  
*State Treasurer*

**CHARLENE M. HOLZBAUR**  
*Director*

September 5, 2013

Various

Re: REQUEST FOR PROPOSAL  
State of New Jersey  
Department of the Treasury  
Division of Pensions and Benefits  
Pension Payroll Disbursement Services

Dear Bank Representative:

The Department of the Treasury, Office of Management and Budget, Cash Management Unit, is requesting proposals from qualified financial institutions to provide banking services for the Division of Pensions and Benefits for the establishment of ten (10) State accounts and the timely processing of all banking services associated with these accounts. The financial institution must have the technical capabilities and adequate resources to meet the requirements of the attached Request for Proposal (RFP).

The RFP and corresponding exhibits are available on the New Jersey Treasury, OMB website home page at <http://www.state.nj.us/treasury/omb/index.shtml>, and then left click on "Banking Services". The RFP may be downloaded and printed, either in whole or in part, at your convenience. If you have a procedural (non-technical) questions pertaining to the RFP, I may be reached at (609) 984-1533. To request a hard copy of the RFP, call the Cash Management Unit at (609) 292-4468. The Cash Management Unit will be happy to accommodate your requests.

Prior to responding to this RFP, interested vendors **must** attend a mandatory bidders' conference scheduled as follows:

PLACE: Purchase Bureau Conference/Bid Room, 9<sup>th</sup> Floor  
33 West State Street  
Trenton, New Jersey 08625

DATE: September 26, 2013

TIME: 10:00 a.m.

September 5, 2013

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Attendance at this meeting is a prerequisite for bid submission. This meeting will provide interested vendors the opportunity to ask questions relative to the RFP document. The deadline to submit written questions pertaining to this RFP ends at 4:30 p.m. E.T. on September 18, 2013. You may submit written questions to the following address:

Dave Kutch  
State of New Jersey  
Department of the Treasury  
OMB, Cash Management Unit  
33 West State Street, 6<sup>th</sup> Floor  
P.O. Box 221  
Trenton, New Jersey 08625

Questions may also be e-mailed as follows:

<mailto:David.Kutch@treas.state.nj.us>

All written questions will be addressed at the bidders' conference. Any deferred questions will be responded to in writing, either in hard copy or e-mail to all attendees at the mandatory conference; or via the OMB website.

Thank you for your interest in this project. I look forward to seeing you at the mandatory bidders' conference on Thursday, September 26, 2013.

Sincerely,

*Dave Kutch*

Dave Kutch  
Contract Administrator  
Cash Management

c: S. Birmingham  
C. Crowley  
D. Kutch  
C. Mello  
R. Patiolla  
F. Peterson  
T. Stewart  
R. Tani